

Legacy Academy Board Meeting Minutes
Legacy Academy Library
Tuesday January 13, 2009. Time: 6:30 p.m.

- 1.0 **Call to Order** 6:33 p.m.
- 2.0 **Pledge of Allegiance**
- 3.0 **Roll Call** Director Walter, Dir. Schondel, Dir. Berkenkotter, Dir. Hooper, Dir. Campbell, Principal Hannigan, Vice-Principal Kroeker, Office Manager Sneed
- 4.0 **Approval of Agenda**

Add item 23.1 Executive Session to discuss contract negotiations with the district. A motion was made to approve the agenda with the above change by Dir. Berkenkotter and seconded by Dir. Hooper. Roll Call Vote: Dir. Walter-aye, Dir. Schondel – aye, Dir. Berkenkotter – aye, Dir. Hooper – aye, Dir. Campbell. Motion carried, 5-0.
- 5.0 **Approval of Minutes**

A motion was made to approve the minutes by Dir. Berkenkotter and seconded by Dir. Hooper. Roll Call Vote: Dir. Walter-aye, Dir. Schondel – abstain, Dir. Berkenkotter – aye, Dir. Hooper – aye, Dir. Campbell. Motion carried, 4-1-0.
- 6.0 **Guest Comments: (2 minutes each)**

Carl Healy was here to submit a letter to the board from the high school students about Mr. Lipka – see attached. Twenty-eight of the full-time 30 high school students signed it. He also presented a letter that he personally wrote to the board. See attached. Dir. Schondel asked what Mrs. Hannigan had decided about assigning detention duty to Mr. Lipka. She stated that the board had directed her to not have Mr. Lipka supervise detention.

Brooks Imperial discussed the 8th grade/high school meetings that have taken place over the last week. He is asking the board to pass a resolution that the high school will be in existence and be funded four years from now. The contract that is before the district now is for 5 years and includes the high school. Dir. Schondel asked if we have any teachers who only teach high school classes. No, we do not – all teachers teach middle school and high school. What would the financial analysis be if we lost all the high school students – how many teachers would we need to let go? Would it balance financially? Getting rid of the high school is not the answer for our financial problems. The board members as parents do not want the high school to go away. The board will discuss this and get back to Brooks at a later date.

Fred Crofford spoke as a parent. He wants to add another class at each grade level, K-5. He wants the board to give this some more thought. He wants to know if we can renew the charter with the district for 20 years. Helen stated that the last time LA asked the district for 30 years and they would not grant it – they would only give us 5 years. We can ask for this in the contract, but she doesn't know how this will really benefit us. The League of Charter Schools will have this information. He talked about the parent meeting that was held in December. He felt it went well and has heard from many 8th graders that they are planning on coming back to LA for high school. Their next meeting is tomorrow, January 14th.
- 7.0 **Athletic/Activities Director Items**
 - 7.1 Athletic Booster Club Report

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The most pressing item is that it is our first year in CHSSA and Black Forest League. Our basketball team is currently the #1 seed in the League. He had bleachers donated to the school. They are currently set up in the gym. There is a bonfire coming up with the high school students and the 8th graders. He gave an update on the sports and MatchWits activities. He wants to do a student survey. Next ABC meeting will be Wednesday, January 21st in the library. Dir. Campbell wants to know if there was a possibility of digging a pit and having the bonfire across the street. There would be insurance issues if we do this.

8.0 **PTO Report**

There was no meeting, so there was no report.

9.0 **Auditor's Presentation**

See attached copy of the report. Ken LeCrone from Swanhorst & Company was here to present the information and answer any questions from the board.

10.0 **Future Planning Committee**

10.1 Fundraising Committee Report

There was no report

11.0 **BAAC**

There was no report

12.0 **Uniform Provider and Committee Representative**

Judy Stephens and Anne Stanley were here to present to the board. One percent of her sales always go back to the school. She comes to the school each August and sets up in the cafeteria for the parents to purchase uniforms. During the year, she drops off orders directly to the school. She needs to have her order in to the company by February, so she needs to have her contract signed with the school by the end of January. Her suppliers are checking the uniforms for lead. There is none in the uniforms.

13.0 **LA Principal's Report**

13.1 CSAP Presentation

Mrs. Hannigan gave a report to the board on the new CSAP growth model.

See attached report.

She also shared the attendance with the school. We have met the 95% attendance goal for first semester.

13.2 Facilities Report

See attached written report from Anne. Dir. Campbell wanted to know if the gym has been tested for mold. Anne has this report and can answer this question.

14.0 **Public Relations/Advertising**

Dir. Hooper wants this to be forefront in the minds of the board. The staff has had a discussion about this. There was a brainstorming session on this and Pat Thatcher has volunteered to help with this.

Mrs. Hannigan also talked about what had happened at that staff meeting. The staff decided that the handbook is sufficient and that there does not need to be a list of specific infractions. What was decided was that the staff needs to provide better communication and details on the incident reports that are sent home. The

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staff needs to have better classroom management rules and a better system in place to enforce classroom rules. The discussion then led to how we can keep students here – some of the ideas were the high school presentation to the 8th grade students. They have had two meetings so far. Other ideas were “Art in the Park,” honor roll bumper stickers, walking billboards (T-shirts, water bottles, etc), banner flags, student of the week yard signs, etc. They want to take action now. We need to follow up with Mr. Thompson as well. Can we market with the real estate agents in town? Talking to preschools and MOPS groups in the area – Dir. Berkenkotter thinks we should have a table at PAL during parent teacher conferences. We need to educate our target area. Dir. Schondel thinks we need to define what Legacy Academy is and the future of the school. What are we going to do about the Future Planning Committee? Dir. Walter stated we can have a working meeting this month to discuss this issue.

Recess 8:26 p.m.

Reconvene 8:35 p.m.

15.0 Financials

15.1 Final Budget Revision Approval for 2008-2009

See attached copy of the budget. There were a couple of changes since the last time the board looked at the budget. The Charter School Capital Construction funds may be cut by the Colorado legislature. There is a letter that Helen will forward to the staff and the parents to have them send a letter in to the legislature. Dir. Campbell suggested that we send out a call to let parents know about the letter. We have increased the purchased services amount. A motion was made to approve the final budget by Dir. Schondel and seconded by Dir. Berkenkotter. Roll Call Vote: Dir. Walter-aye, Dir. Schondel – aye, Dir. Berkenkotter – aye, Dir. Hooper – aye, Dir. Campbell - aye.

15.2 Monthly budget report

See attached financials. A motion was made to approve the monthly financials by Dir. Schondel and seconded by Dir. Berkenkotter. Roll Call Vote: Dir. Walter-aye, Dir. Schondel – aye, Dir. Berkenkotter – aye, Dir. Hooper – aye, Dir. Campbell. Motion carried, 5-0.

16.0 Begin planning of Board Calendar for following year (GP2-1)

There is still an item of “preparing for the move.” This needs to be deleted from the calendar.

17.0 Review School Calendar for Next Year (GP#2)

This was tabled until next month. We need to decide on the four day week before we can decide this. A cost analysis needs to be done on this. Can this be done for the working session?

18.0 Resolution defining official meeting posting location for 2009-2010

The agenda will still be posted in the window by the front door. A motion was made to post agenda in the window by the front door with the above change by Dir. Berkenkotter and seconded by Dir. Walter. Roll Call Vote: Dir. Walter-aye,

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Dir. Schondel – aye, Dir. Berkenkotter – aye, Dir. Hooper – aye, Dir. Campbell-aye. Motion carries, 5-0.

19.0 Old Actions Items

19.1 Board Members to discuss Teacher Appreciation Concept. Dir. Berkenkotter has discussed this with the PTO to see if they would be willing to help out with this. She will continue to pursue this.

Not done – there was no meeting; will be an action item for this month.

19.2 Krystal -- Contact TCA re: Spalding training.

According to the Spalding website, the cost per training teachers would be approximately \$425 per teacher.

19.3 Dir. Hooper -- Post request for an Election Committee Chairperson in Legacy Ledger.

This was done and we have a response from Mike Hettinga.

A motion was made to post accept Mike Hettinga as the Election Committee Chairperson by Dir. Schondel and seconded by Dir. Hooper. Roll Call Vote: Dir. Walter-aye, Dir. Schondel – aye, Dir. Berkenkotter – aye, Dir. Hooper – aye, Dir. Campbell-aye. Motion carries, 5-0.

20.0 New Action Items

20.1 Board Members to discuss Teacher Appreciation Concept. Dir. Berkenkotter has discussed this with the PTO to see if they would be willing to help out with this. She will continue to pursue this.

20.2 Krystal

More Spalding research – how can we find money to pay for this?

Talk to Mr. Thompson about marketing strategies.

20.3 Board Members

Look into corporate sponsorships for Spalding training.

20.4 Helen

Contact the League of Charter School to find out the length of charter school contracts around the state

Ask Anne about the mold report.

Cost analysis for the four day week.

Talk to Jim Griffin to come to a working session

Talk to Barry Arrington about the charter contract

21.0 Guest Comments

There were no guest comments

22.0 Board Self Review (GP# 3-4)

Recess 9:42 p.m.

Reconvene 9:50 p.m.

23.0 Executive Session

23.1 Discuss contract negotiations with the district

A motion was made to move into executive session to discuss contract negotiations with the district by Dir. Berkenkotter and seconded by Dir. Schondel.

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Roll Call Vote: Dir. Walter-aye, Dir. Hooper – aye, Dir. Schondel – aye, Dir. Berkenkotter – aye, Dir. Campbell. Motion carried, 5-0.

Moved into executive session at 9:52 p.m.

A motion was made to move out of executive session by Dir. Hooper and seconded by Dir. Schondel. Roll Call Vote: Dir. Walter-aye, Dir. Hooper – aye, Dir. Schondel – aye, Dir. Berkenkotter – aye, Dir. Campbell. Motion carried, 5-0.

Moved out of executive session at 10:36 p.m.

23.2 Distribute and Review Staff Survey of the Administrator (GP #4-7)

A motion was made to move into executive session to review the Staff Survey of the Administrator by Dir. Walter and seconded by Dir. Schondel. Roll Call Vote: Dir. Walter-aye, Dir. Hooper – aye, Dir. Schondel – aye, Dir. Berkenkotter – aye, Dir. Campbell. Motion carried, 5-0.

Moved into executive session at 10:40 p.m.

A motion was made to move out of executive session by Dir. Berkenkotter and seconded by Dir. Schondel. Roll Call Vote: Dir. Walter-aye, Dir. Hooper – aye, Dir. Schondel – aye, Dir. Berkenkotter – aye, Dir. Campbell. Motion carried, 5-0.

Moved out of executive session at 10:55 p.m.

23.3 Discuss Personnel Issue

A motion was made by Dir. Hooper and seconded by Dir. Berkenkotter to move into executive session to discuss a personnel issue. Roll Call Vote: Dir. Walter-aye, Dir. Hooper – aye, Dir. Schondel – aye, Dir. Berkenkotter – aye, Dir. Campbell. Motion carried, 5-0.

Moved into executive session at 10:56 p.m.

A motion was made to move out of executive session by Dir. Schondel and seconded by Dir. Walter. Roll Call Vote: Dir. Walter-aye, Dir. Hooper – aye, Dir. Schondel – aye, Dir. Berkenkotter – aye, Dir. Campbell. Motion carried, 5-0.

Moved out of executive session at 11:13 p.m.

24.0 **Adjourn** 11:13 p.m.

Secretary Legacy Academy

Date Approved