

Dear Board,

I want to put an article in the Legacy Ledger to clarify (reemphasize) and update a couple of policies in the parent/student handbook.

Page 26 in the parent/student handbook explains detentions for 7-12 students. Do the two bullets in this section need clarification? Students are given two mornings after being notified to serve the detention. I want to add if the parent needs more time to arrange transportation to morning detention I would be happy to work with them to extend the time if they call and talk to ^{me} be about the problem.

- I want to include the list of activities that teachers are using during detentions to the handbook: 1) physical exercise of 10 minutes maximum, 2) writing which could include copying the mission statement, writing a paragraph about why they earned the detention, and 3) school grounds cleanup or cleaning duties in the building.
- Students and parents need to be made aware that the purpose of detention is not to provide a study hall and students should not depend on that time to complete homework that is due that day.
- We are ~~not~~ using a sign in form for morning detentions that list the supervising teachers, the student signature and a check of the activities that were used during that session.
- I want to remind parents that when Saturday detentions are served that parents are required to sign students in and out. We will create another log to use for Saturday detentions.
- I want to remind parents/students that only 3 morning detentions and 3 Saturday detentions are allowed for the year. After these are served a behavior plan will be required.
- There seems to be a concern that we are dealing with the small ~~number~~

- I need a detention

Down list:

- I think we need to add information about the Tue-Mon eligibility week (change to Wed-Tue for next semester). We also need to decide if students on the down list should be attending field trips (class specific vs general enrichment/fun). This is covered in the athletic handbook.

Dress code

- We are noticing more non-compliance uniform issues. I need to make a general overall plea to parents (Ledger) to follow the uniform requirements and then begin calling/contacting individual families. Teachers must help with telling students about uniform infractions and requiring students to follow the rules.