

Legacy Academy Board Meeting Minutes  
Legacy Academy Library  
Tuesday October 14, 2008. Time: 6:30 p.m.

- 1.0 **Call to Order** 6:31 p.m.
- 2.0 **Pledge of Allegiance**
- 3.0 **Roll Call:** Director Walter, Dir. Schondel, Dir. Berkenkotter, Dir. Hooper, Principal Hannigan, Vice-Principal Kroeker, Office Manager Sneed
- 4.0 **Approval of Agenda**

Line item 10.0 should be moved to December.

There were some formatting changes (items 16.2, 16.3, 16.4). Item 18 should read 1<sup>st</sup> Reading, not 1t Reading, add item 19.2, old action item for all board members to review all bylaws and governance policies.

Item 16.3 – the final draft of the budget should be moved to December’s agenda

Item 12.0 – BAAC Parent Survey overview was tabled to the November meeting.

Item 14.0 was tabled until October 28<sup>th</sup> work session.

A motion was made to approve the agenda by Dir. Schondel and seconded by Dir. Berkenkotter. Roll Call Vote: Dir. Walter-aye, Dir. Schondel – aye, Dir. Berkenkotter – aye, Dir. Hooper - aye. Motion carried, 4-0.
- 5.0 **Approval of Minutes**

A motion was made to approve the September minutes by Dir. Schondel and seconded by Dir. Berkenkotter. Roll Call Vote: Dir. Walter-aye, Dir. Schondel – aye, Dir. Berkenkotter – aye, Dir. Hooper - aye. Motion carried, 4-0.
- 6.0 **Guest Comments: (2 minutes each)**

Mr. Fonte would like to discuss the employment of Tedd Lipka at Legacy Academy. He feels like he is a danger to Legacy Academy. He is concerned about how he runs detention. He has filed a police report with Elbert County Sheriff’s Office. They will be in contact with Mrs. Hannigan. There was some discussion on this topic. The board will investigate this matter and get back with Mr. Fonte at a later date – probably within the next week.
- 7.0 **Vacant Board Seat Discussion**

No one has turned in a letter for the vacant board seat at this time. Can this be out in the Legacy Ledger again? Helen will take this as an action item.
- 8.0 **Athletic/Activities Director Item**
  - 8.1 Athletic Booster Club Report

See attached report

Mr. Crofford wants to purchase new basketball uniforms. The plan is to use the athletic fees and donations to offset the cost. There is a fee schedule for students who participate in more than one sport. We cannot count in \$90 per student. Option B is to let the parents pay for the jersey and let the students keep the jerseys when they leave Legacy Academy. The first practice is November 10<sup>th</sup>. Can the parents buy one (with a name on it) and have the school buy the other one?

Currently there are uniforms for the High School boys’ basketball team. This is really a question for Mrs. Hannigan as it affects his personal budget.

A.B.C. is hosting the Bull Drop in November.

Halloween with Horses is this Saturday from 10-6 in Parker.
- 9.0 **PTO Report**

See attached report

Legacy Academy Board Meeting Minutes  
Legacy Academy Library  
Tuesday October 14, 2008. Time: 6:30 p.m.

**10.0 Future Planning Committee**

Mrs. Anthony gave the report. The committee discussed ways to promote Legacy Academy, such as Halloween with Horses. Another way is a brochure that Mrs. Dickinson is working on. There is an ad about the school in DexOnline and will be in the phone book starting in January. The high schoolers and 8<sup>th</sup> graders have started to take presentations about the Core Virtues to the younger students as well as working with them on math.

We have received some positive press in the newspaper lately.

Elbert County news (Ashley) is coming to interview the two 6<sup>th</sup> graders who went to Washington D.C. with People to People.

Student Council (high school) has a leadership conference next week. Spirit week is going on this week.

They feel we need to find an identity as a school and stick with it. Dir. Hooper pointed out that the board has these goals already in place. This needs to be shared with the FPC. Dir. Hooper will begin coming to the meetings to sit as a board member. The board will be working on solidifying these goals by the end of the month.

**10.1 Fundraising Committee Report**

Michelle MacEgan has offered to take this over. She needs to know what the money she is raising will go towards. Can she get a list? Mrs. Anthony will look for the list, but it may be out of date. Corporations do try to give money away at the end of the year, so that may be an option for the committee. They may take on the carnival next year and try and do one additional big fundraiser each year. She would also like to draft a letter to the Legacy Academy school community to ask them to help support the school.

**11.0 LA Principal's Report**

**11.1 Review EL#2 Treatment of school community**

She feels like these policies are being followed.

**11.2 Review EL#3 Treatment of staff**

She feels like these policies are being followed.

How does the board want Mrs. Hannigan to report on these? Orally or is she to submit a written report. Does the board want her to address each point under each policy?

The consensus was that the board does want Mrs. Hannigan to turn in a written report to become part of the board minutes.

**12.0 Review Questions for Staff Survey of the Administrator (GP#4-7)**

This was tabled until a later meeting.

**13.0 School Accreditation Plan to District**

The four goals were given to the district.

**14.0 Financials**

**14.1 Receive and review District administrative costs to determine if within contract limits (GP#4- 10)**

See attached report. This is essentially the same as last year. We overpaid the district by about \$500.

**14.2 Review Pupil Membership Count (GP#4-12)**

Legacy Academy Board Meeting Minutes  
Legacy Academy Library  
Tuesday October 14, 2008. Time: 6:30 p.m.

October Count is over. It ended last Wednesday. We did not have any movement during that two week window. We will be funded on 369 FTE's.

Helen wanted to know when the board would be working on more budget revisions. She has a question about staff bonuses. This will be discussed in the October 28<sup>th</sup> meeting.

14.3 Monthly budget report

This was talked about in the work session in September.

A motion was made to approve the monthly budget report by Dir. Schondel and seconded by Dir. Berkenkotter. Roll Call Vote: Dir. Walter-aye, Dir. Schondel – aye, Dir. Berkenkotter – aye, Dir. Hooper - aye. Motion carried, 4-0.

15.0 **1st Reading of Legacy Academy By-laws proposed changes**

There were some grammatical changes that needed to be made.

The mission statement needs to be updated to reflect the new wording.

Page 14, section 4.5 should be changed to “upon a vote of two-thirds of the board members present.”

See attached changes from Dir. Schondel.

Page 18, Section 6.8 changed to, “...which must have approval by the President of the Board of Directors and the school Administrator or their designees prior to its release.”

16.0 **1st Reading of Legacy Academy Policy Governance proposed changes**

See attached changes from Dir. Schondel.

Page 10, GP #7, 7.b.vii. “If a board member resigns less than 45 days from the election date, that seat will be filled by board appointment after the election.”

EL #2, 5.b handbook approved by June, not May.

EL #3, change 10 to state “Fail to present to the Board during the April meeting, recommended non-renewals.”

Add 11 “Fail to present to the Board by the May meeting all Letters of Agreement for Board approval.”

Add 5.b “The Board must approve the Staff Handbook by the end of June.”

Recess at 8:36 p.m.

Reconvene at 8:47 p.m.

17.0 **Old Actions Items**

17.1 Helen

Find the Elbert County Building Corporation By-laws

This was done

17.2 All Board Members

Review all by-laws and governance policies

This was done – see items 15.0 and 16.0

17.3 Dir. Hooper

Write an article about Legacy Academy's ACT results

This was done and submitted to the Board for approval

Helen had one small change – be consistent in capitalizing the subject areas on the test

Legacy Academy Board Meeting Minutes  
Legacy Academy Library  
Tuesday October 14, 2008. Time: 6:30 p.m.

- Can she send the info about the speech team to the Elbert County News
- 17.4 Krystal  
Email ACT results to BOARD and Mrs. Hannigan  
This was done
- 18.0 **New Actions Items**
- 18.1 All Board Members  
Review GP# 4, 9, and 11
- 18.2 Helen  
Have Starla post the vacant board seat in the Ledger until filled  
Get the Staff Administrative survey to the board
- 18.3 Dir Schondel  
Email his proposed By-law and Policy Governance changes to Krystal
- 18.4 Krystal  
Consolidate proposed By-law and Policy Governance changes and post on BOD  
bulletin board
- 18.5 Dir. Walter  
Get John Bleich's copy of the Administrator Survey
- 18.6 Dir. Hooper  
Article about the speech team to the Elbert County News and the Western Elbert  
County Sun
- 19.0 **Guest Comments**  
Mrs. Anthony wanted to know if it would be better to just have one person send in  
articles. Dir. Hooper thinks they should be inundated. They do need to be  
approved by the administration before being sent in. Send in to Starla.
- 20.0 **Board Self Review (GP# 3-4)**  
This was not compiled due to Dir. Walter's computer crashing.

Recess 8:56 p.m.

Reconvene 9:03 p.m.

21.0 **Executive Session – Personnel**

A motion was made to move into executive session by Dir. Schondel and  
seconded by Dir. Berkenkotter. Roll Call Vote: Dir. Walter-aye, Dir. Schondel –  
aye, Dir. Berkenkotter – aye, Dir. Hooper - aye. Motion carried, 4-0.

**In executive session at 9:05 p.m.**

A motion was made to move out of executive session by Dir. Schondel and  
seconded by Dir. Berkenkotter. Roll Call Vote: Dir. Walter-aye, Dir. Schondel –  
aye, Dir. Berkenkotter – aye, Dir. Hooper - aye. Motion carried, 4-0.

**Back in open meeting at 10:21 p.m.**

Recess 10:22 p.m.

Reconvene 10:25 p.m.

Legacy Academy Board Meeting Minutes  
Legacy Academy Library  
Tuesday October 14, 2008. Time: 6:30 p.m.

22.0 **Adjourn**

A motion was made to adjourn by Dir. Schondel and seconded by Dir. Berkenkotter. Roll Call Vote: Dir. Walter - aye, Dir. Schondel – aye, Dir. Berkenkotter – aye, Dir. Hooper - aye. Motion carried, 4-0.

**Adjourned at 10:40 p.m.**

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Secretary Legacy Academy

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Date Approved