

Legacy Academy Board Meeting Minutes
Legacy Academy Library
Tuesday September 9th, 2008. Time: 6:30 p.m.

- 1.0 **Call to Order** 6:30 p.m.
- 2.0 **Pledge of Allegiance**
- 3.0 **Roll Call:** Director Walter, Dir. Hooper, Dir. Schondel, Dir. Berkenkotter (excused), Principal Hannigan, Vice-Principal Kroeker, Office Manager Sneed
- 4.0 **Approval of Agenda**

A motion was made to approve the agenda by Dir. Schondel and seconded by Dir. Hooper. Roll Call Vote: Dir. Walter-aye, Dir. Hooper – aye, Dir. Schondel – aye. Motion carried, 3-0.
- 5.0 **Approval of Minutes**

A motion was made to approve the minutes by Dir. Hooper and seconded by Dir. Schondel. Roll Call Vote: Dir. Walter-aye, Dir. Hooper – aye, Dir. Schondel – aye. Motion carried, 3-0.
- 6.0 **Guest Comments: (2 minutes each)**

Adam Stanfill gave an update on his Eagle Scout project. He proposes to make a Legacy Academy sign on the side of the hill. This sign will say “Wildcats” and will use edging, white quartz rock, and cedar mulch. The meeting recessed to view the site of the proposed project.

A motion was made to approve Adam Stanfill’s project pending civil engineer approval by Dir. Schondel and seconded by Dir. Hooper. Roll Call Vote: Dir. Walter-aye, Dir. Hooper – aye, Dir. Schondel – aye. Motion carried, 3-0.
- 7.0 **Future Planning Committee**

Mr. Anthony was here to report on the FPC. The FPC met on Tuesday, September 2. See attached update.
- 8.0 **Athletic/Activities Director Items**

Mr. Crofford reported that there are currently five sports in season right now. There is a 9/11 remembrance ceremony happening on Thursday. Steve Ward will be our speaker for this.

We will be a part of the Homecoming parade again this year on October 3rd. Mrs. Wolf is going to decorate the float.

The Elbert County News (Ashley) will be covering a story on our soccer team. She will also do a story on our 9/11 ceremony and our carnival. She is going to interview the two students selected to go on the Washington D.C. with People to People

The new sports uniforms have arrived.

We are hosting a cross-country meet on Friday the 12th at 4:00 at Casey Jones Park. The schools will pay a \$35 fee to participate.
- 8.1 **Athletic Booster Club Report**

The Bull Drop will be held on October 10th (tentative date).

Have some money in the bank account – continuing to raise money through concession stands. They are partnering with the FRC for fundraisers, such as the carnival.

Greg Schondel is the new ABC president, Mike Hettinga is the VP, Amy Green is the Secretary, and Jeanette Hooper is the Treasurer.

9.0 **PTO Report**

There was no one here to make a report

10.0 **Fundraising Committee Update**

Is this under PTO? No, it is not. It was originally combined with the Future Planning Committee. It should be a subcommittee under the FPC. Dir. Schondel wants to make sure we are abiding by the Bylaws.

There was no one at the meeting to make a report. FRC is hoping the carnival will grow into their one major fundraiser each year. Mr. Anthony understood that the primary focus of the FPC was to raise funds and plan for expansion of the current facilities. He thinks there should be a fundraising subcommittee under the FPC. He feels the focus should be on higher money fundraisers (such as the golf tournament). The PTO raises money more for the day to day running of the school. In the future, the FRC will be on the agenda as a sub point under the FPC.

11.0 **BAAC**

11.1 School Improvement Plan

Cynthe McFarland went over the report and the new goals that were set in place. See attached. The state requires all schools in the district to turn in an improvement plan. A motion was made to approve the School Improvement Plan by Dir. Schondel and seconded by Dir. Walter. Roll Call Vote: Dir. Walter-aye, Dir. Hooper – aye, Dir. Schondel – aye. Motion carried, 3-0

Mrs. Hannigan presented a sheet on the ACT scores for Legacy Academy. See attached report.

Dir. Hooper wanted to know how many states require students to take the ACT? How does Colorado fit into the averages of the other states? Mrs. Hannigan will have to look this information up and let the board know.

She also presented a Power Point on the CSAP scores. See attached presentation.

Recess 8:15 p.m.

Reconvene 8:21 p.m.

12.0 **LA Principal's Report**

12.1 Emergency Administrator Succession (EL#6)

See attached memo. There are no changes from last year.

12.2 Asset Protection (EL#7)

Helen and Mrs. Hannigan talked about this. The insurance protection is adequate, the facilities are maintained appropriately, we have a written key policy, we are improving our technology issues, and we are waiting on the district to update their student data management system.

12.3 Facility Report (EL#7)

See attached report from Anne.

13.0 **Financials**

13.1 Monthly Budget Report

See attached report. The report was from July, the previous fiscal year. The year was finished really well and ended better than what we had budgeted for.

A motion was made to approve the monthly financials report by Dir. Schondel and seconded by Dir. Hooper. Roll Call Vote: Dir. Walter-aye, Dir. Hooper – aye, Dir. Schondel – aye. Motion carried, 3-0.

Mrs. Hannigan passed out the Gain/Loss Reports. See attached.

14.0 **Appointment of Building Corporation Directors**

Tabled until October meeting. Dir. Schondel wants to know what the relationship is between the board and the building corporation. The reason it exists is because as a public school we cannot enter into a lease more than a year. Technically Legacy Academy leases the building from Elbert County Charter School Building Corp. They did have bylaws at some point. Dir. Schondel would really like us to find these bylaws.

15.0 **Arrange Governance & Ends Determination Education (GP #2, #3)**

Reviewed GP #2 and #3

16.0 **Appoint Board-Driven Committee Chairs**

16.1 BAAC

Cynthe McFarland will continue as the chair of the BAAC

A motion was made to appoint Cynthe McFarland as the chair of the BAAC by Dir. Schondel and seconded by Dir. Hooper. Roll Call Vote: Dir. Walter-aye, Dir. Hooper – aye, Dir. Schondel – aye. Motion carried, 3-0.

16.2 Election Committee

The chair of the Election Committee will be appointed in December.

16.3 Future Planning Committee

A motion was made to appoint Mr. and Mrs. Anthony as the co-chairs of the FPC by Dir. Hooper and seconded by Dir. Walter. Roll Call Vote: Dir. Walter-aye, Dir. Hooper – aye, Dir. Schondel – aye. Motion carried, 3-0.

17.0 **Board Calendar Items:**

17.1 Review Legacy Academy By-Laws

The first reading of proposed changes will be made during the October meeting. Mike Hettinga asked the board to specifically look at how and when a new board seat is appointed if a director resigns (especially if it is close to the elections).

17.2 Review Legacy Academy Governance Policies

The first reading of proposed changes will be made during the October meeting.

17.3 Schedule working meetings

There is one scheduled for September 20th at 9 a.m. In the bylaws it states that the board has two meetings each month. Right now there is no consistent working session scheduled. The working board meeting will be held the fourth Tuesday of the month.

17.4 Review EL#2 Treatment of school community

This was tabled until the October meeting

17.5 Review EL#3 Treatment of staff

This was tabled until the October meeting

18.0 **Old Actions Items**

18.1 Solicitation Letter for Board Member applications published in Legacy Ledger.

This was done.

18.2 Helen to verify with Joanna that September 20th at 9:00 a.m. is a good time/day for a meeting

This was done.

19.0 **New Actions Items**

- 19.1 Helen
Find the bylaws from the Elbert County Building Corporation
- 19.2 All Board Members
Review all By-Laws and Governance Policies
- 19.3 Dir. Hooper
To write an article about Legacy Academy's ACT results
- 19.4 Krystal
Email ACT comparison scores to the board and Mrs. Hannigan
- 20.0 **Guest Comments**
There were no guest comments
- 21.0 **Board Self Review (GP# 3-4)**
Dir. Walter summarized the results of the board's self review
- 22.0 **Executive Session (as required)**
- 23.0 **Adjourn** 9:40 p.m.
A motion was made to adjourn by Dir. Schondel and seconded by Dir. Hooper. Roll Call
Vote: Dir. Walter-aye, Dir. Hooper – aye, Dir. Schondel – aye. Motion carried, 3-0.

Secretary Legacy Academy

Date Approved