

**Legacy Academy Board Meeting Minutes**  
**Legacy Academy Library**  
**Tuesday June 10th, 2008. Time: 6:30 p.m.**

- 1.0 **Call to order:** 6:30 p.m.
- 2.0 **Pledge of Allegiance**
- 3.0 **Roll Call:** Director Bleich, Director Campbell, Director Malerich, Director Walter, Director Craley (absent), Dir. Hooper, Dir. Schondel, Dir. Berkenkotter, Principal Hannigan, Vice-Principal Kroeker, Office Manager Sneed
- 4.0 **Approval of Agenda:**
  - 11.2 Approve new hires
  - 12.2 Approve supplemental budget for the CDE grant

A motion was made to approve the agenda as amended by Dir. Campbell and seconded by Dir. Walter. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell – aye, Dir. Walter – aye, Dir. Malerich. Motion carried, 4-0.
- 5.0 **Approval of Minutes:** A motion was made to approve the minutes by Dir. Walter and seconded by Dir. Campbell. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell – aye, Dir. Walter – aye, Dir. Malerich. Motion carried, 4-0.
- 6.0 **Guest Comments (2 minutes each)**

Mrs. Hannigan introduced the Elizabeth C-1 Superintendent, Paul Dellacroce. Mr. Dellacroce introduced himself to the board. He wants to work on having a positive evaluation between the school and the district. He also wanted to talk about the mill levy override. He wants Legacy Academy to be involved in an equal share with the district. His board would like to propose a joint meeting between the two school boards. He discussed with the board some financial concerns facing the district this coming year. The major concerns this year are updating technology and increasing teacher salaries to be able to retain quality teachers.

Mrs. Hannigan says there is a meeting on Monday, June 23<sup>rd</sup> at Frontier High School to discuss the mill levy. Dir. Bleich wanted to know if we could give our parents volunteer efforts to help out with the mill levy. This may be a question to ask Barry Arrington. The Future Planning Committee sent out an email with the information about this meeting. Mrs. Hannigan and Mr. Dellacroce have also briefly talked about our upcoming charter renewal.

Michelle MacEgan had a question about the high schoolers who tested at Pikes Peak Community College. She wanted to know if the students would take a class at the campus. Mrs. Hannigan said that the classes would be online or taught by a teacher here on campus. Mrs. MacEgan wanted to know if she could have Mikey leave Legacy Academy and take a class on the PPCC campus. Mrs. Hannigan is recommending that they take the required college classes, such as English or math. Mrs. MacEgan can make an appointment with Mrs. Hannigan on this.

Mrs. MacEgan stated that she has heard concerns about the 3<sup>rd</sup> grade CSAP scores. She has a 3<sup>rd</sup> grader who has really blossomed and grown a lot this year. She thinks the 3<sup>rd</sup> grade teachers did a great job this year.
- 7.0 **Future Planning Committee**

There was no update.
- 8.0 **Athletic/Activities Director Items**
  - 8.1 Athletic Booster Club report

Mr. Crofford gave a report. Things are going well. Summer camps are currently occurring.
- 9.0 **PTO Report**

There was no report this month.
- 10.0 **Fund Raising Committee Update**

There was no report this month.

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**11.0 LA Principals report**

**11.1 Facility report by administrator (EL#7)**

See attached packet from Anne. There was a meeting today to discuss the status of the roof. They looked at the roof. They will scrape off the polyurethane and do a water test on Friday. They will be doing some tests to make sure they are on the right track to get the problem fixed. They have some ideas on what is causing the issue. They will meet again next week and have a big meeting on the 23<sup>rd</sup>. There are several projects going on this summer. The biggest project is to tear out the wall between rooms 112 and 113. There will be some fire codes that need to be taken care of and some refinishing that needs to be done. The total cost will be about \$3000.

A concrete pad will be added to the playground for hopscotch and four square. Volunteers will be painting the asphalt on the basketball court.

Bids for the drain system out front are in your packets.

The window between the kitchen and the cafeteria needs to be covered.

The flagpole bench is another project that is not currently shown in the budget.

Metal Grate, snow removal, and woodchips are bids that go under maintenance. We also need to rent a lift to service some things in the gym.

We are getting a new 8 foot by 40 foot container to put in the back to have more storage.

Mrs. MacEgan wants to know if we can contact Mr. Dillon and see if we can use his extra concrete to build the four square pad on the playground. The concrete pad was tabled until someone can talk to Mr. Dillon about this.

A motion was made to approve the drainage bid by Rodney Stein for \$2750 by Dir. Walter and seconded by Dir. Malerich. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell – aye, Dir. Walter – aye, Dir. Malerich. Motion carried, 4-0.

A motion was made to accept the expenses into next year's budget for the kitchen window covering for \$949.20, the flagpole bench for \$985, to install a metal grate on the playground culvert for \$450, and to spread the woodchips on the playground for \$50/hour; not to exceed two hours by Dir. Walter and seconded by Dir. Malerich. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell – aye, Dir. Walter – aye, Dir. Malerich. Motion carried, 4-0.

**11.2 Approve new hires**

Third grade offered and accepted to Pamela Landrum.

High School History and Computers offered and accepted to Theodore Lipka.

Sixth grade offered and accepted to Nancy Sparks.

A motion was made to approve the three new hires by Dir. Campbell and seconded by Dir. Walter.

Roll Call Vote: Dir. Bleich-aye, Dir. Campbell – aye, Dir. Walter – aye, Dir. Malerich. Motion carried, 4-0.

**12.0 Financials**

**12.1 Monthly budget report**

See attached budget. The supplemental CDE budget helped in some of the areas where we were over budget. We are fine if you look at the bottom line for each series of numbers. We are working hard to spend the additional CDE grant money. We have held on to some of the grant money to see if the LifeSized Distance Learning was approved. Mrs. Hannigan has learned that at this point only Ellicott has the opportunity to connect. Our IT support has gone away, so we need to replace that. We have found a great and inexpensive way to replace this with James Cordova and Mike ????. Mike also works for the Elbert schools. There is about \$7,000 to spend on technology for the upcoming years. He will also help getting Parent Connect up and running. We are trying to schedule a meeting with Parent Connect and Mike for next week. We also need to put a technology plan in place for the school for

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years to come. This money is already in the budget by using grant money. Dir. Bleich also pointed out that we have extra bandwidth from the satellite on the roof. They will also have a conference call with SeeBeyond??. He also shared some great free software for the school. Brooks wanted to know how we handle HIPPA/FERPA requirements with someone working offsite. There may be a confidentiality clause that we need to include in the contract. Helen will check with Barry Arrington on this.

A motion was made to approve the agenda as amended by Dir. Walter and seconded by Dir. Campbell. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell – aye, Dir. Walter – aye, Dir. Malerich. Motion carried, 4-0.

**12.2 Approve supplemental budget for the CDE grant**

See attached supplemental budget for how we are allocating the extra CDE grant money.

A motion was made to approve the supplemental budget Dir. Campbell and seconded by Dir. Walter. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell – aye, Dir. Walter – aye, Dir. Malerich. Motion carried, 4-0.

**13.0 Board Calendar Items**

**13.1 Review and approval of contracts for outside services**

See attached contract between Legacy Academy and Coal Creek Consulting, Inc., formerly known as G and G Consulting.

A motion was made to approve the contract between Legacy Academy and Coal Creek Consulting, Inc., formerly known as G and G Consulting, by Dir. Walter and seconded by Dir. Malerich. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell – aye, Dir. Walter – aye, Dir. Malerich. Motion carried, 4-0.

See attached contract between Legacy Academy and Rodney Stein for snow removal.

A motion was made to approve the contract between Legacy Academy and Rodney Stein by Dir. Malerich and seconded by Dir. Walter. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell – aye, Dir. Walter – aye, Dir. Malerich. Motion carried, 4-0.

See attached financed purchase agreement between Legacy Academy and Zircon Container Company. A motion was made to approve the contract between Legacy Academy and Zircon Container Company by Dir. Malerich and seconded by Dir. Walter. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell – aye, Dir. Walter – aye, Dir. Malerich. Motion carried, 4-0.

**13.2 Assure Agenda is posted/distributed at Registration time**

The new board needs to make sure the agenda is posted before registration on August 5<sup>th</sup> and 6<sup>th</sup>. Dir. Walter will take this task.

**13.3 Approve Parent Student Handbook (GP#2,5b)**

Changes noted in handbook and will be changed before printing.

A motion was made to approve the Parent Student Handbook as amended by Dir. Walter and seconded by Dir. Campbell. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell – aye, Dir. Walter – aye, Dir. Malerich. Motion carried, 4-0.

**13.4 Approve Staff Handbook (GP#3,5a)**

Changes noted in handbook and will be changed before printing.

A motion was made to approve the Staff Handbook as amended by Dir. Campbell and seconded by Dir. Walter. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell – aye, Dir. Walter – aye, Dir. Malerich. Motion carried, 4-0.

**13.5 Review Board Job Descriptions (GP#4)**

Dir. Schondel was wondering what the administrator survey was. This is a survey given to the staff to evaluate the principal.

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There was a question about how the board meets the new staff. How is this done? There is a meeting where the board meets with the staff in September. Who organizes this? The administration handles the details for this.

**14.0 Old Action Items**

**14.1 Dir. Bleich**

Sending calendar to new board members – this was done

Email Helen and Barry to get started on the contract renewal process – this was done

**14.2 Helen**

Bring the proposals back with three different bids – this was done

**15.0 New Action Items (Barry – volunteer and HIPPA/FERPA confidentiality for IT, Mr. Dillon about concrete slabs, Agenda, Next year – uniform supplier)**

**15.1 Helen**

Check with Barry Arrington about the HIPPA/FERPA confidentiality rules for IT.

Look at the old school to see if the concrete slabs are still at the old school

**15.2 Dir. Walter**

Make sure August agenda is posted before registration on August 5<sup>th</sup> and 6<sup>th</sup>.

Look into having more than one uniform supplier

**15.3 Dir. Bleich**

Contact Barry Arrington to see if parents can get volunteer hours for helping with the mill levy

**15.4 Mrs. Hannigan**

Call Mr. Dillon about the concrete slabs

**16.0 Guest Comments**

Michelle MacEgan wanted to know if the laptops were still being used. They are on a cart and will be available for students and classes to use. They have been used for MAP testing and the Robotics Club. Mr. Crofford wanted to know about the athletic handbook. This year it will be kept separate from the parent student handbook. He wanted to know about the FTE for the mill levy. Will we get a percentage based on total number of students in the school or the total number of students at our school who reside in the Elizabeth C-1 district? This is something that we will be discussing with the district. How many years will we ask for in the charter school agreement? Last time we tried 30 years and they did not approve it. Helen also stated that there are some laws that we all may need to take into account as well.

Brooks wanted to know what was happening with Dir. Campbell. Dir. Campbell announced that as of tonight he will be resigning from the board.

**17.0 Board Self Review (GP #3-4)**

All reviews were 3's.

Mrs. Hannigan thanked the board for all of their support and their service to the school.

**18.0 Selection of Officers**

Dir. Walter stated that we need to select the officers for the upcoming year.

A motion was made to approve Dir. Walter as the new Board President by Dir. Schondel and seconded by Dir. Hooper. Roll Call Vote: Dir. Schondel - aye, Dir. Hooper – aye, Dir. Berkenkotter – aye, Dir. Walter – abstain. Motion carried, 3-0-1.

A motion was made to approve Dir. Schondel as the new Board Vice-President by Dir. Walter and seconded by Dir. Berkenkotter. Roll Call Vote: Dir. Schondel - abstain, Dir. Berkenkotter - aye, Dir. Hooper – aye, Dir. Walter – aye. Motion carried, 3-0-1.

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A motion was made to approve Dir. Berkenkotter as the new Board Treasurer by Dir. Schondel and seconded by Dir. Berkenkotter. Roll Call Vote: Dir. Schondel - aye, Dir. Berkenkotter - abstain, Dir. Hooper – aye, Dir. Walter – abstain. Motion carried, 3-0-1.

A motion was made to approve Dir. Hooper as the new Board Public Relations Officer by Dir. Schondel and seconded by Dir. Berkenkotter. Roll Call Vote: Dir. Schondel - aye, Dir. Berkenkotter - aye, Dir. Hooper – abstain, Dir. Walter – aye. Motion carried, 3-0-1.

Board Secretary will be appointed at a later date.

**19.0 Adjourn**

A motion was made to adjourn by Dir. Walter and seconded by Dir. Campbell. Roll Call Vote: Dir. Bleich - aye, Dir. Campbell - aye, Dir. Malerich – aye, Dir. Walter – abstain. Motion carried, 4-0. Adjournment at 8:46 p.m.

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Secretary Legacy Academy

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Date Approved