

Legacy Academy Board Meeting Minutes
Legacy Academy Library
Tuesday May 13th, 2008. Time: 6:30 p.m.

- 1.0 **Call to order:** 6:31 p.m.
- 2.0 **Pledge of Allegiance**
- 3.0 **Roll Call:** Director Bleich, Director Campbell, Director Malerich (excused), Director Walter, Director Craley (excused), Dir. Hooper, Dir. Schondel, Dir. Berkenkotter, Principal Hannigan Vice-Principal Kroeker, Office Manager Sneed
- 4.0 **Approval of Agenda:**
Add Item 5.1 - Presentation by Bill Stanfill on Life Size Distant Learning Classroom
Add Item 13.3 – Staffing Update
A motion was made to approve the agenda as amended by Dir. Walter and seconded by Dir. Campbell.
Roll Call Vote: Dir. Bleich-aye, Dir. Campbell – aye, Dir. Walter – aye. Motion carried, 3-0.
- 5.0 **Approval of Minutes:**
A motion was made to approve the minutes by Dir. Campbell and seconded by Dir. Walter. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell – aye, Dir. Walter – aye. Motion carried, 3-0.
- 5.1 **Presentation by Bill Stanfill – LifeSize Distant Learning Classroom**
Move to Art Room for presentation.

Dir. Craley arrived at 6:38 p.m.

- 6.0 **Guest Comments (2 minutes each)**
There were no guest comments.
- 7.0 **Eagle Scout Project**
Adam Stanfill presented a proposal for his Eagle Scout Project. He needs a six hour service project that will benefit the community. He combined his ideas with the Student Council to get his project approved. He would like to help with landscaping for the back area of the school behind the lunch room. He has developed a detailed plan including prices for his idea. The estimated cost will be around \$2500. He will be doing most of the fundraising and labor.
A motion was made to approve Adam’s project by Dir. Campbell and seconded by Dir. Craley. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell – aye, Dir. Walter – aye, Dir. Craley. Motion carried, 4-0.
- 8.0 **Future Planning Committee**
Jayme Anthony presented notes from the FPC online meeting. See attached notes. They would like to have a budget for advertising in the community. They would like us to be in DexKnows, which costs \$30 a month. Dir. Hooper stated that we do come up in a Google Search. Helen recommended communicating with the local realtors. The Wild Pointe subdivision should have information on Legacy Academy. The best advertising is word of mouth. We can also advertise at local area preschools. Jayme will get Helen ideas on advertising as well as costs.
- 9.0 **Election Committee Update**
There was no update. Thanks to Mike and Candace for all their hard work!
- 10.0 **Athletic/Activities Director Items**
 - 10.1 Athletic Booster Club report
Nice athletic awards ceremony – about 200 kids showed up.
The Booster Club has approximately \$900 in their account.
The D.C trip went very well. Mr. Crofford would like the board to consider the trip to be Inauguration week next year, but not everyone is on board with this idea.
Dir. Bleich wants to know if Fred is coordinating dates with Shalini Tripathi. He has spoken with her.
- 11.0 **PTO Report**
See attached report.

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12.0 Fund Raising Committee Update

The golf tournament netted around \$5400. The mailing campaign raised around \$2900. One of the first expenses will be a sound system for the gym. Helen will contact Phil Blanton on this.

13.0 LA Principals report

13.1 Academic Integrity (EL#12)

Mrs. Hannigan and Krystal are working on getting training put together for the staff and having consistency and fidelity with our core curriculum. Mrs. Hannigan stated that our staff needs to get back to using many of the programs mentioned in the governance policy with fidelity by all teachers.

13.2 Ends Focus of Grants or Contracts (EL#10)

This relates to getting bids on projects over \$1000. Helen is good about making sure that this happens. There are also some grants that Kary Walters and Mary Anne Ball have worked on this year. Mary Anne Ball would like to know if she can be compensated for her time if the grants are successful. Mill Levy update from Dr. Neel – our building will receive funds if the mill levy passes. If we wish a specific resolution, we may want to discuss this with Paul Dellacroce. We would like to get the wording that we need funding per pupil. Mrs. Hannigan will find out when the next meeting will be. The office staff has talked that it may be a good idea to have a representative at the district board meetings.

We would like to be involved with their new website company – Schoolfusion. They will help us out together a website and train our staff in maintenance. We would like to be included with the district on this. It will cost about \$1500 a year. This will be added in the revised budget in October. We do have the capability to have the parents view grades online but this is not yet set up. Dir. Schondel wants to know where the \$1500 would come from – what % of the budget is this? We still have \$5000 left in the technology costs from this year. It would not really be an increase, but rather a reallocation of funds that are already budgeted.

The district has a software program that piggybacks onto SASI. This would allow us to know if there was a restraining order against a parent, by indicating with a red flag when the student's information was pulled up. This costs \$200. It is encouraging to know that the district is including us on this.

Helen gave an update on the automatic calling system. She found a company that will let us have a free six month trial. After that it is \$2 per child per year. There is one email account per child and six phone numbers per child. You can set up an infinite number of groups.

Enrollment numbers are in the packet. We are down one student as of the end of April. Attendance rate for K-5 is 94.4%; 6-8 is 94.1%, and High School is 93.5%.

13.3 Staffing Update

Mrs. Grotheer has resigned. She has been an excellent teacher and runs excellent special education meetings. She is retiring this year. Mr. Gleiforst has accepted a position to teach Spanish at Elizabeth High School.

We have hired Jill Grassnick to teach 5th grade. We have talked to a counselor, Mrs. Clough, for next year. She will be here to meet with Mrs. Snow on Friday. Mrs. Snow has done an excellent job this year, but will not be back next year.

Dir. Schondel wanted to know how many vacancies we have for next year:

1st grade

3rd grade

6th grade (2)

SPED

Math/Computers

Spanish/History

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Facility Report – see update from Anne Stanley. There are several projects that are planned for the summer.

Note – Adam Stanfill’s project was off by a factor of 10. Mike Hettinga thinks that it will cost around \$10,000. Dir. Schondel will talk to him about this.

Collin Hooper’s project was modified slightly. His sidewalk will go from Legacy Trail to the parking lot.

There is an attached packet of bids from Anne. Dale Furnell is working with Haselden and Legacy Academy on the leaky roof.

LifeSize Classroom – Mrs. Hannigan wanted to get the board’s opinion on this. Distance Learning has come up at FPC meetings. Dir. Bleich thinks it is a great idea but thinks we need to have a better idea of how we would be able to use this system. Dir. Campbell wonders if we could use the grant money for this. He would not want to use other areas of the budget for this. He is also concerned that we do not have a security system in place for this. The grant money ordering has been put on hold. Helen has not spent all the grant money yet. Mrs. Hannigan states that scheduling will be a concern. Dir. Walter wants to know who else would have the equipment that we could utilize this system. Is there a point person in this school who would be willing to head this up? This would take some time and effort and training by the teachers to use the system. Dir. Berkenkotter wants to know how many local schools have this capability. A lot of the BOCES schools along the I-70 corridor have this technology in place – they use VNET, which Bill thinks can be adjusted to work with the LifeSize system. Dir. Berkenkotter wants to know what the cost would be for the system we would purchase. Dir. Campbell suggests we get prices for each specific system. Bill had told Mrs. Hannigan that the system he demos would be \$10,000. There is a question about the legality of having students watching the class without an actual adult in the classroom. Mrs. Hannigan says this will not be a problem because they will have a teacher supervising them. There was a suggestion that we find out more about scheduling classes before purchasing the system.

A motion was made to approve the new hire contracts of Jill Grassnick and Beth Clough and to approve the existing staff contracts by Dir. Campbell and seconded by Dir. Walter. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell – aye, Dir. Walter – aye, Dir. Craley. Motion carried, 4-0.

The bids were tabled until the June meeting.

14.0 Financials

14.1 Monthly budget report

See attached report. There is a lot of movement in the field trip budget, but this will not match entirely until June 30th. We did not have trouble spending the \$70,000 high school grant money. We have already had some of the materials that have been ordered arrive.

A motion was made to approve the monthly budget report by Dir. Craley and seconded by Dir. Campbell. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell – aye, Dir. Walter – aye, Dir. Craley. Motion carried, 4-0.

14.2 Quarterly Treasurer Checklist Report Jan – Mar 2008 (GP#5, #5)

See attached report. Dir. Walter found that we are following our procedures. We have no accounts receivable and all the contracts reviewed were correct.

15.0 Board Calendar Items

15.1 Schedule Board Member Orientation (GP #4-8)

There was a short orientation two weeks ago. They also went on a board retreat. There will be a training session in July.

15.2 Review Extra Curricular Activities (Ends#1)

Mr. Crofford gave a copy of these to the board.

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15.3 Approve Board school year agenda and calendar (GP #2, #1)

The calendar has been approved. Dir. Bleich will send the amended board calendar to the new board members.

15.4 Charter Contract update (11a, 2e, 5k)

Dir. Bleich added renewing the charter contract to the board calendar. The state has mandated some new renewal dates – December 1st of 2008. It will be approved by February. Mrs. Hannigan wants to see copies of the original school application. Helen stated that many things have changed since then. Before we have contacted Barry to write a draft and submit it to the district. They have their attorney come up with a possible contract and then both parties look it over and then there will be negotiation meeting between Legacy Academy and the district. We should have Barry start on this now. Dir. Bleich will do this. Dir. Campbell suggested having someone contact Paul Dellacroce and talk with them about the contract renewal now.

Helen stated that the board members are welcome to come in and look at the original charter and the contracts that have been renewed over the years.

Helen would recommend having one charter for K-12. This will also include the accreditation process. The only wavier we may want to try and opt out of was the building use policy. The district is not even following the policy correctly. However, the president of their board is the one who wants to use our facility. We need to make sure that we are following their policy (even if they are not following it). We could see if we can put in there that we charge janitorial fees for facility use. If we have a wavier, we need to make sure that we have strong policies in place. We would need to ask something about the Special Education funding and the gifted and talented funding process being placed in the new contract. Helen will talk to Barry about this. Mrs. Hannigan will talk to Paul Dellacroce and give him a heads up on the renewal process.

We could try to ask for a contract longer than 5 years.

16.0 **Old Action Items**

16.1 **Dir. Bleich**

Adding a board calendar item to assign someone to review district policies in August.
This was done.

17.0 **New Action Items**

17.1 **Dir. Bleich**

Sending calendar to new board members
Email Helen and Barry to get started on the contract renewal process

17.2 **Helen**

Bring the proposals back with three different bids

18.0 **Guest Comments**

There were no guest comments

19.0 **Board Self Review** (GP #3-4)

All of the responses were 3's.

20.0 **Executive Session**

No executive session was needed

21.0 **Adjourn** 9:12 p.m.

A motion was made to approve Jill Grassnick's contract by Dir. Walter and seconded by Dir. Craley.
Roll Call Vote: Dir. Bleich-aye, Dir. Campbell – aye, Dir. Walter – aye, Dir. Craley. Motion carried, 4-0.