

Legacy Academy Board Meeting Minutes
Legacy Academy Library
Tuesday February 12th, 2008. Time: 6:30 p.m.

- 1.0 **Call to order:** 6:34 p.m.
- 2.0 **Pledge of Allegiance**
- 3.0 **Roll Call:** Director Bleich, Director Campbell (excused), Director Malerich (excused), Director Walter, Director Craley, Principal Hannigan, Vice-Principal Kroeker, Office Manager Sneed
- 4.0 **Approval of Agenda:** Additions/Deletions for Tuesday February 12th, 2008
A motion was made to approve the agenda by Dir. Craley and seconded by Dir. Walter. Roll Call Vote: Dir. Bleich-aye, Dir. Walter – aye, Dir. Craley - aye. Motion carried, 3-0.
- 5.0 **Approval of Minutes:** Board Meeting on Tuesday January 15th, 2008
A motion was made to approve the minutes by Dir. Craley and seconded by Dir. Walter. Roll Call Vote: Dir. Bleich-aye, Dir. Walter – aye, Dir. Craley - aye. Motion carried, 3-0.
- 6.0 **Guest Comments (2 minutes each)**
Mr. Blanton wanted to know about a cell phone recycling program. This has been run by Mrs. Savikas. He would be happy to try and facilitate this.
- 7.0 **Future Planning Committee**
Jayme Anthony discussed the first FPC meeting which met this afternoon in the library. It was agreed that we need to continue to work on sports. A couple of high school students wanted to be allowed to wear jackets in the classroom. The question was posed - What can Legacy Academy do to be different from Elizabeth High School? Some people feel there is a rift between the K-8 and the high school. Mrs. MacEgan wants to head up a subcommittee to try and bridge this rift. The plans need to concern working with students with special needs. The congestion in the secondary high school hallway is a concern. Mr. Crofford and Mr. Schondel would like to market the high school to other charter schools to help recruit more students. Mrs. Borden would like to head up a social committee to provide the high school students with more opportunities for activities outside of school. The Colorado League of Charter Schools can send people out to give us ideas and help us. There is someone coming out already to the school to meet with Mrs. Hannigan. Pam Decker would also be willing to come and work with the curriculum.
- 8.0 **BAAC report.**
- 8.1 Review Survey Results as provided by BAAC (GP #7, #7.a.i.2)
See attached report for comments and suggestions from the parent survey. Mrs. McFarland presented the main two areas of concern were the math instruction and transitions between 5th and 6th grades and 8th and 9th grades.
Dir. Craley feels that the concerns about the curriculum did not refer only to the math program. Math was the only specific area addressed in the survey. Dir. Craley would like to see some kudos to Mrs. Hannigan because there were many positive comments about her in the survey.
Mrs. Kieca wanted to know what the board does with the recommendations from the survey. If there was a change of math curriculum that would be a board decision, but the majority of the comments are more related to what the administrator would oversee, not the board.
Mrs. McFarland wants to know if there is anything else they would need to work on. They have accomplished the three charges set out to them by the board. Is there anything else the board would like to charge them with?
Mrs. Breaux wanted to know about the order of our math curriculum – why do we have them take Algebra I, Geometry, and Algebra II instead of Algebra I, Algebra II, and then Geometry. Mrs. Hannigan states that high schools may be mixed on this issue. At her old school, they followed the same sequence as we do.
Patty Bohling wanted to know if there is any decision about math next year. Mrs. Hannigan states we are still working on that. We need to do some more math meetings with the parents.

Legacy Academy Board Meeting Minutes
Legacy Academy Library
Tuesday February 12th, 2008. Time: 6:30 p.m.

There were some suggestions for next year – to clarify the NO/NA response and to add a not applicable answer to a couple of the questions. There was also a suggestion to ask that the comments not include personal names.

9.0 Athletic/Activities Director Items

9.1 Athletic Booster Club report

High school basketball has finished and the middle school teams will be done by this weekend. We will start MS boys baseball and MS girls soccer. Jina Stremmer wants to start a Landsharks running club. The booster club has about \$800 in the bank and are deciding what to do with the money.

9.2 High School Washington D.C. trip.

Eight students are currently planning on going on the trip. It is progressing well. Dir. Bleich said that there is no legal requirement of the number of chaperones in a room. Helen stated that there is no extra insurance required for non-staff chaperones. They just need to be fingerprinted and background checked. It was recommended that we purchase a small additional policy to cover the students while on the trip. This would cost \$310.

10.0 PTO Report

There was no report.

11.0 Fund Raising Committee Update

There was no report.

12.0 LA Principals report

12.1 Review Staff evaluations for the Administrator (GP#2,6).

This was already discussed in the January meeting.

12.2 Discuss admin survey with administrator.

This was already discussed in January.

12.3 Attendance, Enrollment General Facility Report

By the end of January, 11 students had withdrawn and 6 were enrolled. They are looking at attendance to keep an eye on attendance rates. This can be printed out as a monthly report from SASI. We are at about a 93% attendance rate for HS and a 94% attendance rate for K-8. Mrs. Hannigan's goal is to have a 95% attendance rate. If a student has excessive absence rates the parents will be contacted. Schools can make policies about attendance rates and a child could be held back a grade for missing school. We would refer to the Elizabeth C-1 policy on this. It is not as specific as to mention how many absences a student is allowed before a student has to repeat a grade.

12.4 Asset Protection (EL#7)

Barry Arrington is coming to meet with us on February 14th. Anne is working on bidding processes on the jobs we need to accomplish over the summer. We had a lockdown drill last Thursday and debriefed with the staff on Friday. We discussed where students would go if they were outside and there was an inside threat. CSAP for 3rd grade reading is coming up next week.

The scholarship will be in effect for all students who were in the high school before October 1st of this year. We need to let people know that this policy will no longer be offered after this year.

The ASVAB Test was scheduled for our juniors for March. Mrs. Snow is doing a fine job with the students.

12.5 Benefits Bids (External review) (EL#8)

The policy refers to Merit pay whereas it should be changed to Bonus Pay. It also states that this needs to be approved by the board. A motion was made to approve the bonus pay presented at the January meeting by Dir. Walter and seconded by Dir. Craley. Vote: Dir. Bleich-aye, Dir. Walter – aye, Dir. Craley - aye. Motion carried, 3-0.

Legacy Academy Board Meeting Minutes
Legacy Academy Library
Tuesday February 12th, 2008. Time: 6:30 p.m.

- 12.6 Approval of 2008-2009 calendar
This was tabled because the district is still tweaking theirs.
- 13.0 **Financials**
 - 13.1 Monthly budget report
See attached report. Our assets and equity is up and our liabilities are down compared to where we were at last year. We are required to add \$25,000 ever year to the R&R fund. We have enough in our interest fund to cover this so we will not have to take this out of our budget. This frees up some money out of our general fund. We also received about \$6,000 extra in capital construction funds.
A motion was made to approve the monthly budget report by Dir. Craley and seconded by Dir. Walter. Vote: Dir. Bleich-aye, Dir. Walter – aye, Dir. Craley - aye. Motion carried, 3-0.
 - 13.2 Quarterly Treasurer Checklist Report Oct – Dec 2007 (GP#5) Reported by Director Walter
All is being done according to policy and all bills are being paid on time. We are still a little tight, but our spending is slowing down as compared to the beginning of the year. Director Walter did a contract review and everything matches.
 - 13.3 Financial Planning and Budgeting Monitoring Report (EL#4)
This states that Principal Hannigan will monitor the budget and the first draft of next year’s budget will be presented at the March meeting.
- 14.0 **Old Action Items**
 - 14.1 **Dir. Bleich**
Get the information from Anne about the roof to send to our attorney.
Done
Check with our attorney on the insurance/legal issues with the Washington D.C. trip.
Done
 - 14.2 **Dir Malerich**
Making sure the approval of next year’s calendar is on next month’s agenda.
Done
 - 14.3 **Helen**
Check with the insurance about employees vs. non-employees going as chaperones on the Washington D.C. trip.
Done
- 15.0 **New Action Items**
 - 15.1 **Charla**
Look at the recommendations from the BAAC related to the parent survey
Discuss some ideas to help implement orientation programs for the “transition years”
Evaluate Saxon math at the high school level
The board has charged Mrs. Hannigan to be allowed to investigate other math curriculum changes at the high school level.
 - 15.2 **Dir. Bleich**
Write a letter explaining the change in the scholarship program for the Legacy Ledger.
- 16.0 **Guest Comments**
Mrs. Coulter wanted to state that she has some concerns about the transitions for 6th grade students. It has been hard to make this transition from elementary to the middle school level. She feels like there needs to be an orientation for the 6th graders. It has been overwhelming for the 6th grade students. Mrs. Hannigan stated that we are looking at changing the 6th grade back to more of a self-contained classroom.

Legacy Academy Board Meeting Minutes
Legacy Academy Library
Tuesday February 12th, 2008. Time: 6:30 p.m.

Mrs. Hooper has a question about the Science Fair. She wants to know if it can be staggered or not required at each grade level. Mrs. Hannigan stated we don't have a choice on the timeframe. Mrs. Hooper wonders if it can be required at only certain grade levels. This can be revisited and we can talk to the teachers about this.

17.0 **Board Self Review (GP #3-4)**

All that he received were all 3's. As a whole, the board feels like they are doing a good job.

Recess at 8:07 p.m.

Reconvene at 8:15 p.m.

18.0 **Executive Session – Contract Negotiation Strategy**

A motion was made to go into Executive session for Contract negotiation by Director Walter and seconded by Director Craley. Vote: Dir. Bleich-aye, Dir. Walter – aye, Dir. Craley - aye. Motion carried, 3-0.

In executive session at 8:15 p.m.

A motion was made to come out of Executive session by Director Walter and seconded by Director Craley. Vote: Dir. Bleich-aye, Dir. Walter – aye, Dir. Craley - aye. Motion carried, 3-0.

Back in open meeting at 8:28 p.m.

A motion was made by Director Walter and seconded by Director Craley to offer Mrs. Hannigan a contract for next school year. Contract Summary, same basic contract as last year with 3% increase in base salary along with stipend of \$300.00/month (\$3,600.00 / Yr). Vote: Dir. Bleich-aye, Dir. Walter – aye, Dir. Craley - aye. Motion carried, 3-0.

Adjourn:

A motion was made by Director Walter and seconded by Director Craley to adjourn. Vote: Dir. Bleich-aye, Dir. Walter – aye, Dir. Craley - aye. Motion carried, 3-0.

Adjourned at 8:37 p.m.

Secretary Legacy Academy

Date Approved