

**Legacy Academy Board Meeting Minutes**  
**Legacy Academy Library**  
**Tuesday January 15th, 2008. Time: 6:30 p.m.**

- 1.0 **Call to order:** 6:32 p.m.
- 2.0 **Pledge of Allegiance**
- 3.0 **Roll Call:** Director Bleich, Director Campbell, Director Malerich, Director Walter, Director Craley, Principal Hannigan, Vice-Principal Kroeker; Office Manager Sneed
- 4.0 **Approval of Agenda/Additions/Deletions for Tuesday January 15th, 2008.**  
A motion was made to approve the agenda by Dir. Craley and seconded by Dir. Malerich. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Malerich – aye, Dir. Walter – aye, Dir. Craley - aye. Motion carried, 5-0.
- 5.0 **Approval of Minutes for Meeting of Tuesday December 11<sup>th</sup>**  
A motion was made to approve the minutes by Dir. Campbell and seconded by Dir. Walter. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Malerich – aye, Dir. Walter – aye, Dir. Craley - aye. Motion carried, 5-0.
- 6.0 **Guest Comments (2 minutes each)**  
Brooks Imperial mentioned he and Mr. Crofford met with Frank Zucco on ways to put the school on solar energy with no investment on the part of the school. This will be complicated to set up, but they hope to meet with IREA before the next board meeting to report on their findings.
- 7.0 **2007 Audit Ken LeCrone**  
Ken LeCrone was the lead auditor on this year’s audit. He walked through the report he prepared for Legacy Academy. See attached financial report. Overall, he believes that Legacy Academy is on good financial footing. See also the attached letter. There were no concerns.
- 8.0 **BAAC report**
  - 8.1 Review Survey Results as provided by BAAC (GP #7, #7.a.i.2)  
Tabled until next month’s meeting.
- 9.0 **Athletic/Activities Director Items**
  - 9.1 Athletic Director report  
Things are going well with athletics. He is working on his budget to give to Mrs. Hannigan for approval. He is getting ready to start MS baseball and girls’ soccer.
  - 9.2 Athletic Booster Club report  
There is a meeting Thursday the 17<sup>th</sup> at 3:30 p.m.  
Mrs. Hannigan had an update on the facility use. She, Helen, and Anne met with Joel Johnson of Parks and Rec to discuss facility use. If they use it on Saturdays we will have to charge a fee, since we do not have custodial staff on that day. They had worked out a process for him to be able to request using the school in the evenings. Dr. Neel has been notified of this meeting. Everything will go through Joel for Parks and Rec. We will be added to their insurance so that Parks and Rec will be covered if they are using our facilities. Their fields should be ready for the fall of 2008.
  - 9.3 High School Washington D.C. trip.  
See attached letter. There are currently 6 female and 4 male students who are planning on going. There would be 2 female adult/staff chaperones and 1 male adult/staff chaperone. Dir. Walters had some questions about the hours that had no activities schedules. Mr. Crofford and Mr. Swanson will look at this. The students will not just be left to their own devices. Their schedules will be filled. Mr. Crofford has checked with the leader from Monument Academy and he has looked at the times. There is some flexibility in the schedule. Dir. Craley has concern with only one chaperone for the four boys. She does not feel this is safe. She thinks we need to add another chaperone. Helen says the insurance is much more comfortable with the chaperones being employees of the school. Principal Hannigan says in her past experience the students and chaperones have not been in the same room. Are there any parents that would be allowed to go? They would need to have background checks. Helen will need to

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check on this with the insurance. Dir. Bleich will email our attorney on this. Greg Schondel wants to know how the Estes Park was done in regards to chaperones? The thing that changed with insurance is when it becomes out of state. If the school cancelled the trip, the money would be refunded except for the deposit to the airline.

**10.0 PTO Report**

See attached report.

**11.0 Fund Raising Committee Update**

Their first meeting is tomorrow. There has already been a donation of \$250. She has copies of a letter to send out for the big fund-raising campaign. Scott Skinner is continuing with the golf tournament.

**12.0 LA Principals report**

**12.1 Add compensation per BAL #5 schedule.**

Mrs. Hannigan read through this. This relates to the staff bonuses. The criteria for the bonuses are included in the board packet. She feels like the criteria in place is a balanced way to assign bonuses.

**12.2 Review School Calendar for Next Year (GP#2)**

The staff has started to look at the current calendar to schedule end of the year activities.

See attached proposed calendar. Some assessment days were added to the beginning of the year for the elementary teachers can schedule reading assessments for their students before all the students begin.

Dir. Craley thinks we need to already start to communicate this to parents so that we can get the testing set up. The approval for the calendar needs to be put on the calendar for the February meeting. Dir. Malerich will make sure this is on February's agenda.

Mrs. Hannigan also provided an enrollment sheet showing the total number of changes to the enrollment each month. See attached report. Dir. Campbell noticed that 4 of the 9 students who had withdrawn were from 2<sup>nd</sup> grade.

She also updated the board on the attendance. We are going to start giving the parents an attendance update on the report cards. High school attendance was at 93%. K-8 attendance was 94.65%. Tardy information also was on the update. The school will be contacting the parents of students who are excessively absent. High school attendance is done by period, so it looks a little different than the K-8 attendance.

Facility reports were handed out and are attached. We had had new leaks since Christmas break.

Anne wants to know if she should move forward with contacting our attorney. Dir. Bleich thinks we should take what Anne has put together and ask our attorney where we should go from here. Dir.

Craley thinks we need to send the letter. They have been out plenty of times to try and fix it and nothing has worked. Dir. Walter thinks we need to send the letter to our attorney. Dir. Bleich will get the information from Anne and will send the letter to the attorney. The board is agreed to send the letter to the attorney.

**13.0 Board Calendar Items**

**13.1 Begin planning for Board Calendar for following year (GP2-1)**

Dir. Bleich will send the draft out to the board.

**13.2 Resolution defining official meeting posting location for 2008**

A motion was made to post the official agenda in the window by the front door by Dir. Walter and seconded by Dir. Craley. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Malerich – aye, Dir. Walter – aye, Dir. Craley - aye. Motion carried, 5-0.

**14.0 Financials**

**14.1 Monthly budget report.**

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A motion was made to approve the audit by Dir. Craley and seconded by Dir. Walter. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Malerich – aye, Dir. Walter – aye, Dir. Craley - aye. Motion carried, 5-0.

See attached report. There are no significant changes from last month. Next meeting we will have a proposed budget for next year. The big question to think about is if we will need to bring in a modular for next year. The secondary hallway will probably increase by 30 next year (this is a conservative estimate). We will also struggle with finding rooms for all the students. Jeanette Hooper is concerned with the number of students in the hallway and the fire code. There was a question about the financial money for building the addition? We do not have enough students or the money right now to add the addition. Greg wanted to know if there was a forecasted number for the secondary. The contract states 600 total. There are 48 students per grade. 200 max for the high school. Jeanette Hooper's husband can work on finding some modular buildings. He could meet with Anne and Mrs. Hannigan on this. We will need to find out if they will need bathrooms or not. We will probably need to lease one.

A motion was made to approve the financials by Dir. Walter and seconded by Dir. Craley. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Malerich – aye, Dir. Walter – aye, Dir. Craley - aye. Motion carried, 5-0.

**15.0 Old Action Items**

**15.1 Krystal**

Have Starla post in the Ledger that the January board meeting has been moved to the 15<sup>th</sup>.

Done

Have Starla post the summary of the agenda for the monthly board meetings in the Ledger

Done

Write an article in the Ledger about Core Virtues and character.

Done

**15.2 Dir. Bleich**

Contact the individuals interested in the FPC

Two co-chair volunteers – Mr. and Mrs. Anthony would like to co-chair the committee.

A motion was made to approve Jamie and Mike Anthony as the co-chairs of the FPC committee by Dir. Craley and seconded by Dir. Malerich. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Malerich – aye, Dir. Walter – aye, Dir. Craley - aye. Motion carried, 5-0.

Continue to work with Anne on the roof issues

Anne will send Dir. Bleich the info to pass onto our attorney

**Helen and Mrs. Hannigan**

Have a discussion about staff bonus pay and be prepared to present next month

Done

**15.3 Helen**

Put the updates and revisions from the Elizabeth C-1 district policies in the board packets for next month.

Done

**13.4 Dir Craley**

Check with the county on getting us some ice slicer product to use on our driveway.

Done – a ton was \$3,259. This is what is on there now. Mr. Stein bought a couple of trashcans full of it.

**16.0 New Action Items**

**16.1 Dir. Bleich**

Get the information from Anne about the roof to send to our attorney.

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Check with our attorney on the insurance/legal issues with the Washington D.C. trip  
Email the proposed board calendar to the board

16.2 **Dir. Malerich**

Making sure the approval of next year's calendar is on next month's agenda

16.3 **Helen**

Check with the insurance about employees vs. non-employees going as chaperones on the Washington D.C. trip

17.0 **Guest Comments**

Greg Schondel would like to publicly commend the faculty and staff on the backpack rules and helping the kids organize their lockers (esp. Mr. Taylor, Mrs. Strobel, and Mrs. Makabali)

Mrs. Clark and Mrs. McMillen have done a fantastic job on supporting parents and students and responding to their concerns quickly.

18.0 **Board Self Review** (GP #3-4)

All areas were 3's across the board.

**Recess 8:40 p.m.**

**Reconvene**

19.0 **Executive Session**

20.0 **Adjourn:**