

Legacy Academy Board Meeting Minutes
Legacy Academy Library
Tuesday December 11th, 2007. Time: 6:30 p.m.

- 1.0 **Call to order:** 6:30 p.m.
- 2.0 **Pledge of Allegiance**
- 3.0 **Roll Call:** Director Bleich, Director Campbell, Director Malerich (excused), Director Walter, Director Craley, Principal Hannigan, Vice-Principal Kroeker; Office Manager Sneed
- 4.0 **Approval of Agenda/Additions/Deletions for Tuesday December 11th, 2007**

Quarterly financial checklist was added as item 12.2.
Item 11.1 was deleted.
Discuss FPC chair was added as item 11.3
A motion was made to approve the agenda with the above changes by Dir. Campbell and seconded by Dir. Campbell. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Walter – aye, Dir. Craley - aye. Motion carried, 4-0.
- 5.0 **Approval of Minutes for Meeting of Wednesday November 14th, 2007**

A motion was made to approve the minutes by Dir. Craley and seconded by Dir. Campbell. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Walter – abstain, Dir. Craley - aye. Motion carried, 3-1-0.
- 6.0 **Guest Comments (2 minutes each)**

No guest comments
- 7.0 **Athletic/Activities Director Items**
 - 7.1 Athletic Director report
Tabled
 - 7.2 Athletic Booster Club report
Tabled
 - 7.3 High School Washington D.C trip The vote on this was tabled from last month
Mr. Hedgepeth presented a letter written by Mr. Crofford and Mr. Swanson. See attached letter. Mr. Hedgepeth felt (as the parent of a 9th grader) that if this was during the summer it would be viewed more as a party rather than a field trip/school activity.
Dir. Craley wanted to know if Mr. Swanson had contacted the 9th grade parents. This was done by Mr. Swanson. Mrs. Hannigan said that only about 5 letters were turned back in. Dir. Walter said his daughter would not be able to go during the summer due to scheduling conflicts. Dir. Bleich pointed out that some criteria had been added as to which students who qualify to go on the trip. Dir. Bleich felt that this was not organized yet. Dir Craley was worried about the cost of substitute teachers, but this would be built into the cost of the trip. Mrs. Hannigan feels that if the criteria is to be followed, it will really limit the students would could go. Dir. Campbell has given significant thought to this trip. He feels like his concerns have been addressed. There is no policy that prohibits this. Our vision is to be a cut above and to offer something different. He feels like the board members need to put aside personal preferences and see if it fits with our policies and our vision. He would propose a conditional motion that would be able to be revised and would put tight parameters on this trip. Dir. Craley thinks we need to defer to Mrs. Hannigan on this as she is the one who knows the students. Dir. Craley is not sure about making this a tradition each year. Dir. Bleich wants to know how much misbehavior would be tolerated in order to say the students would not be able to go. Dir. Craley is not sure that the students should be allowed to go simply because they are 9th graders. Mrs. Hannigan stated that in her other school, students were not allowed to go if they were on a behavior plan. These are details the board does not need to work out. The question for the board is does this fit with our mission and vision? Does it fit in with our policies? There was significant discussion about this trip.
A motion was made for provisional approval to proceed with the planning and organization of the Washington D.C. trip with monthly reports to the board as to the details of participant qualifications,

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itinerary, and feasibility of the trip by Dir. Walter and seconded by Dir. Campbell. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Walter – aye, Dir. Craley - abstain. Motion carried, 3-1-0.

8.0 **PTO Report**

See attached report

9.0 **Fund Raising Committee Update**

The committee met with Mrs. Hannigan last week to discuss goals for fundraising as well as what has worked well in the past. Helen will get a report to them on the fundraisers that have taken place in the past. They also discussed what the priorities would be for the committee for the upcoming year.

10.0 **LA Principals report**

10.1 Ends Focus of Grants or Contracts (EL#10)

The only grant we have talked about this year was the CDE grant. We received approval from CDE today for year three of the grant. The money must be used in the best interest of the school.

10.2 Academic Integrity (EL#12)

Mrs. Hannigan went over this with Krystal last week. It states that the new staff members need to be trained in the curriculum. Krystal did Core Knowledge training. There has been discussion about visiting another school that uses the Spalding curriculum because we have not done training with this. Mrs. Hannigan really supports the Core Virtues programs. We are having discussions and keeping on top of this. We will be looking at the curriculum when doing classroom visitations.

CSAP tests are given and we do follow the state mandates for testing.

Mrs. Hannigan passed out the School Accountability Reports. The elementary school rated average, the middle school was excellent, and the high school was average. Mrs. Hannigan and Krystal explained the ratings and the scores. See attached SAR reports. Mrs. Hannigan wants to work with the students to help them understand the scale score and to help them understand the importance of making their year's growth. Mrs. Hannigan and Krystal discussed some long term goals of how to make sure our curriculum is being better implemented and that the staff is better trained in all the curriculum. There are also ways to start getting the students better prepared to take the CSAP tests. Dir. Craley had some concerns about math. This has been an issue that Mrs. Hannigan and Krystal are continually discussing with the teachers.

11.0 **Board Calendar Items**

11.1 Add compensation per BAL #5 schedule

This was tabled until next month.

11.2 Staff Survey Update

Helen put the surveys in the boxes of all the staff. These were returned to John's box. The board will go over this with Mrs. Hannigan during executive session. The vast majority was very supportive of Mrs. Hannigan and thinks she is doing a great job.

There have been 50 parents who have taken the parent survey.

11.3 Discuss Future Planning Committee chair

Mr. Hettinga knows someone who is interested in this position. They have contacted the school and no one has contacted them. Anne has a list of people that are interested in the FPC. The board needs the list and then they will contact everyone who is interested in chairing the committee and asking them to put together a proposal so the board can choose a chair. Or those people can get together and elect a chairperson amongst them. Dir. Bleich will contact the people on the list and let them choose a chairperson.

12.0 **Financials**

12.1 Monthly budget report.

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See attached report. We did get the CDE award letter for the third year of the high school for \$52,000. We are eligible for capital construction funds. We should get this in February. We are over budget on textbooks due to having to order some new math curriculum. We are on track to have more of a surplus at the end of the year than we had originally thought. A motion was made to approve the monthly budget report by Dir. Campbell and seconded by Dir. Craley. Roll Call Vote: Dir. Bleich -aye, Dir. Campbell - aye, Dir. Walter – aye, Dir. Craley - aye. Motion carried, 4-0.

12.2 **Quarterly Treasurer Checklist Report (GP#5, #5)**

See attached report.

13.0 **Old Action Items**

13.1 **Krystal**

Have Starla post the FPC committee chair in the Ledger on November 19th.

Done

Have Starla put in the Ledger that the survey is coming. Mrs. McFarland will write it up and the link will be posted in the Ledger and on the website by December 3rd.

Done

13.2 **Dir. Bleich**

Work with Anne to contact our lawyer, Barry, about issues with the roof.

They are still working on this

13.3 **Helen**

Talk to PTO about getting reports

Done

14.0 **New Action Items**

14.1 **Dir. Bleich**

Contact the individuals interested in the FPC

Continue to work with Anne on the roof issues

14.2 **Helen and Mrs. Hannigan**

Have a discussion about staff bonus pay and be prepared to present next month

14.3 **Helen**

Put the updates and revisions from the Elizabeth C-1 district policies in the board packets for next month.

14.4 **Krystal**

Have Starla post in the Ledger that the January board meeting has been moved to the 15th.

Have Starla post the summary of the agenda for the monthly board meetings in the Ledger

Write an article in the Ledger about Core Virtues and character.

14.5 **Dir Craley**

Check with the county on getting us some ice slicer product to use on our driveway.

15.0 **Guest Comments (2 minutes each)**

Mrs. Bohling wanted to know if there was any plan for the ice building up in the driveway to the school. We do the best we can with the materials we have. We pay someone to salt the driveway.

Dir. Craley suggested using ice slicer instead of just salt. Mrs. Bohling wanted to know if there could be more drainage put it there.

Brooks wanted to know what happened with the visit to Elizabeth C-1 board about the mill levy?

There was a presentation about what they would do, what could or could not be done and what the process had started, etc. They did say Legacy Academy would benefit from the mill levy override. The district will be keeping us informed.

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Phil Blanton just wanted to come and see how the board worked and how he might be able to contribute. He thinks he can help us with the sound system. He wants to address the Core Virtues. That is one of the reasons his daughter comes here. This may not be managed in the most effective way possible. The newsletter is not updated with the current virtue.

16.0 **Board Self Review (GP #3-4)**

See attached copy. Most of the items were 3's. Dir. Campbell would like to have copies of all the policies from Legacy Academy and Elizabeth C-1. He would like to be able to look at these as he is making decisions. Could this just be available for the board meetings? Helen can copy the updates and revisions that come through from the district.

17.0 **Executive Session**

18.0 **Adjourn:**

Secretary Legacy Academy

Date Approved