

**Legacy Academy Board Meeting Minutes**  
**Legacy Academy Library**  
**Wednesday November 14th, 2007. Time: 6:30 p.m.**

- 1.0 **Call to order:** 6:31 p.m.
- 2.0 **Pledge of Allegiance**
- 3.0 **Roll Call:** Director Bleich, Director Campbell, Director Malerich, Director Walter (excused), Director Craley, Principal Hannigan, Vice-Principal Kroeker; Office Manager Sneed
- 4.0 **Approval of Agenda/Additions/Deletions for Wednesday November 14th, 2007**

Director Bleich would like to add Executive Session 18.2 to discuss a possible contract negotiation with Elizabeth C-1 pertaining to facility use.

A motion was made to approve the agenda with the above addition by Dir. Craley and seconded by Dir. Malerich. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Malerich – aye, Dir. Craley - aye. Motion carried, 4-0.
- 5.0 **Approval of Minutes for Meeting of Tuesday October 9th, 2007**

A motion was made to approve the minutes by Dir. Campbell and seconded by Dir. Craley. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Malerich – aye, Dir. Craley - aye. Motion carried, 5-0.
- 6.0 **Guest Comments (2 minutes each)**

Greg Schondel had some concerns about the high school. He has heard several people – parents and staff – that have expressed that they would like to do away with the high school. He has heard that the behavior by high school students is pretty poor. He is a proponent of the high school and is concerned and wants to know where this is coming from and if it is something the board has discussed.

Principal Hannigan responded to this. She has talked to the high school students about their language. She has also talked to the students about using the lockers correctly. The teachers are training them in how to effectively use the locker so they do not have to have their big backpacks with them all the time. We are working specifically with the 6<sup>th</sup> graders now and are working with the 8<sup>th</sup> graders to help them use their lockers effectively. She also wants to rearrange the lockers better so that the high school and middle school students are separated. The 6<sup>th</sup> graders really like the new change. She has talked with a parents of a 5<sup>th</sup> graders and they are concerned with having the middle and high school students all in the same hallway.

Dir. Bleich pointed out that the school is not finished yet. More classroom and bathrooms will be added in the future.

Greg Schondel just wanted to board to be aware that these comments are out there.

Dir. Craley pointed out that the gossip in this town is very active. Sometimes you just need to walk away.

Mike Hettinga had also heard from a family of a fifth grader and they are very upset about the high school. He is a huge proponent of the high school. If you need more manpower, ask him. If the parents can help, let them know.

There are more kids in the hallway this year because the 6<sup>th</sup> graders are now changing classes this year. Also the teachers are changing classrooms, so there are not able to monitor the hallways as carefully as in the past.

Dawne Tolley had a question about high school students and backpacks –are we going to encourage high school students to not use backpacks as well? Yes, this is the plan. We need to coach and train the students to be better organized.

Projection wise we are hoping to keep the numbers up and the high school should be in good shape.
- 7.0 **Athletic/Activities Director Items**
  - 7.1 Athletic Booster Club report

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Greg Scholndel is the secretary of the Booster Club. They had a meeting today. They had a business owner come in and talk to them about getting partners to help sponsor the athletic teams. He believes Mr. Crofford has ordered discount cards to sell, but is not sure where he is at with that.

7.2 High School Washington D.C trip The vote on this was tabled from last month

Mr. Swanson talked about some of the changes to the D.C. trip. We will not need to have any extra insurance. They are not looking at a summer trip rather than taking time out of the academic year. He does not know how this would affect the cost. The airlines have been flexible as sticking with the cost. This way the school will not have to pay for substitutes. The itinerary has not changed since it was first proposed.

Dir. Bleich really likes having it in the summer.

Dir. Craley is concerned about the accountability issue – what happened? What is the result of the trip? What are the goals?

Mr. Swanson can tie this into the History, Geography, and LA curriculum. He is working on ways to have work during the trip. He wants to have this trip help make the students positive citizens. This will not be just a vacation. They will need to work while they are there.

Mrs. Hooper wants to know if there is a way to get credit for the trip. Principal Hannigan would have to look into this. She has done this before on an extensive Science summer workshop, but it was a little different situation. We would have to think about this a little more.

Dir. Craley does not think the credit would be necessary. Will the students come back excited and ready to be leaders for the next school year.

Mr. Crofford sent an email wondering where we were at with the go ahead for looking at fund raising for this. He was not aware that we were looking at this for a summer trip.

Dir. Craley thinks the board would be in favor of this if it was during the summer.

Dir. Campbell wants to make sure we are offering all students a fair and equitable chance – if students cannot go how are we offering them the same fair and equitable opportunity?

There are some students who are not interested in going.

Dir. Bleich wants to know if we are giving them credit for this. Otherwise, this is just an added opportunity for students to go on a trip at a reduced rate.

Principal Hannigan says this is a way to offer a trip to kids who otherwise would not have the chance to go.

Dir. Malerich thinks it is a great opportunity and that students should not be penalized and not able to go because not all students choose to attend.

Dir. Campbell wants to make sure it is fair and equitable for all students.

Most students will have to pay for this individually. Can we do some scholarships for students who could not afford it?

Dir. Bleich is concerned that we cannot do this for all students.

Brooks thinks that just by providing the opportunity we are providing a fair and equitable opportunity for all students. We are not responsible for the outcome or for students who choose not to come.

Helen thinks this is a great idea and will help build excitement and is a great draw for our school – EHS does not offer something like this.

Those who participate in fundraising can have the funds applied toward the cost of their trip.

Greg Schondel wants to know if this is just like an after school activity with the goal being the trip to D.C. Make a D.C. club – they could meet after school and start to raise funds for the trip.

Dir. Campbell wants to know if the 9<sup>th</sup> graders are mature enough to go. Mr. Swanson says most schools take 8<sup>th</sup> graders. There would be 3 kids per 1 adult.

Principal Hannigan thinks that when kids go on a big trip like this they are on their best behavior.

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Dir. Craley wants to know what seniors have to look forward to if they do not have a senior trip.

Mr. Swanson thinks this will help the middle schoolers look forward to high school. If this goes well, we could then build to having a high school trip.

Principal Hannigan knows of a school that takes the seniors to Europe.

Mr. Swanson would like to have approval to start solidifying plans. He would like to be able to really start a discussion with the freshmen and their parents.

Dir. Craley wanted to know if all high school students could go. She has a problem with freshmen going – they are too young.

Mr. Swanson thinks this is a great time to take kids. This would tie in with their Civics curriculum. He has not even been able to talk to any parents yet. Can he at least start finding out if there is any interest. Coming up with prices and solidifying a curriculum.

Dir. Campbell thinks it is OK to find out interest but Mr. Swanson needs to make sure they know it is not a done deal yet.

The board was OK with letting Mr. Swanson start talking to parents to find out the interest level. Mr. Swanson was given permission to send out a questionnaire to find out exactly what kind of interest there really is. It must be kept generic with no specific information and made clear to parents that this is still in the research stage and not approved.

Mike Hettinga thinks that it is also on the parents to know if their student is ready for a trip like this or not.

Vote is tabled until next month.

**8.0 PTO Report**

No report at this time. Helen will ask them to get their reports to her.

**9.0 Appoint committee chairs**

**9.1 Fund Raising Committee (FRC) Committee. Update to last months inquiry.**

Mrs. Tripathi called and has volunteered along with Mrs. Sidel to chair the committee.

A motion was made to approve Mrs. Sidel and Mrs. Tripathi as co-chairs of the FRC committee by Dir. Craley and seconded by Dir. Campbell. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Malerich – aye, Dir. Craley - aye. Motion carried, 4-0.

**9.2 Future Planning Committee (FPC) Committee; Update**

Dir. Craley will email the charge to Krystal and she will have Starla post it in the Ledger.

**10.0 LA Principals report**

**10.1 Communication and Support to Board (EL#9)**

Making sure the board is informed and that the principal has good communication with the staff and with the students. She accomplishes this by putting her letters in the Legacy Ledger and she is giving good feedback to the board.

**10.2 Calendar change item: In-service date to move from Feb. 1 to Feb. 8**

The CCIRA convention is on February 8<sup>th</sup>. There are 12 teachers that want to attend this conference. She would like the board to change the in-service date so that we do not have to pay for subs. The CSAP DAC was going to come in to do training on administering the CSAP. Mrs. Hannigan can redo the training for the people who miss it.

A motion was made to change the in-service date from Feb. 1<sup>st</sup> to Feb. 8<sup>th</sup> to approve the agenda with the above changes by Dir. Craley and seconded by Dir. Malerich. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Malerich – aye, Dir. Craley - aye. Motion carried, 4-0.

**10.3 Gymnasium Usage Conforming to Elizabeth C1 Policy.**

Facility usage – the district has asked Mrs. Hannigan if we are going to open our facilities to the community. The answer to the district was no. Dr. Neel states that since we do not have a waiver with

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the district for this policy, we must follow theirs. This would require a lot of extra time and planning, as well as additional custodial staff. We can charge for this use of the facility, but not very much. Helen stated that Dr. Neel has been told that there was a verbal agreement between our board and their board that they could use our facility. The only agreement that Helen is aware of is between Legacy Academy and Parks and Rec. Helen has the written agreement with Parks and Rec –but they never signed it and returned it to us.

Dir. Craley wants to know if it is a bad idea to ask for a waiver.

Dir. Bleich does not want to discuss this the general session. It is on the agenda as an executive session.

Mr. Imperial pointed out that most district schools have a mill levy and so the community is helping to fund the facility. We do not have that as a charter school.

Dir. Bleich wants to table this and discuss it further in executive session.

Greg Schondel wants to know about our relationship with the C-1 district. Our relationship is very good – probably better than almost all charter schools.

**10.4 Facilities Report (including Roof Leaks & Parking lot)**

Mostly about our communication with the builder – we are still having leaks. See attached report. The problem is with the internal gutters on the roof. The channel is not draining toward to hole in the middle. The roof is still under warranty, but they are basically putting band aids on it and they are not working. Dir. Bleich thinks that we may need to talk to our lawyer about this.

Mr. Imperial wants to know what the fix is. They have not been able to tell us this yet. An engineer needs to come in and see what the solution is. We would need to have a structural engineer come in and look at this. Mr. Hooper may be able to come in and do this for free. He will contact Anne about this.

Another problem is the drainage in the parking lot. Dir. Bleich and Anne came up with an alternative plan during the times there is ice in the regular drop off/pick up area. The students will enter and exit through the secondary hallway doors. Mrs. Hannigan has already started to talk to the teachers and the students about this and she will be writing another article in the Ledger about this.

**11.0 Board Calendar Items**

**11.1 Vote on Proposed Bylaw & GP changes.**

A motion was made to approve the proposed bylaw change by Dir. Bleich and seconded by Dir. Malerich. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Malerich – aye, Dir. Craley - aye. Motion carried, 4-0.

A motion was made to approve the proposed GP change by Dir. Craley and seconded by Dir. Campbell. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Malerich – aye, Dir. Craley - aye. Motion carried, 4-0.

**11.2 Review Status of all Board Committees and any associated reports (GP#2, #2).**

There are no reports. The only committee we do not have a chair for is the FPC. Dir. Craley will give a description of this charge to Krystal and it will be in the Ledger on Monday, November 19<sup>th</sup>.

Mr. Imperial wanted to know the status and purpose of the BAAC. Mrs. McFarland is the chair of the committee. Their main task is preparing the parent survey. When the survey is completed, they will look at the results and make recommendations to the board. Mrs. McFarland is a good liaison for this committee since she is on the District Accountability Committee. They will probably get involved with the proposed mill levy. Mr. Imperial just does not see much coming out of the committee that is new. They are currently working on getting more participation for the survey. CDE has some information on what the accountability committee is and what it is not. Mr. Imperail wants to know if

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they need more teeth. It is an advisory committee – they advise the board. The board has the real teeth.

Mike Hettinga wants to know if anyone can come to these meetings. Are they in the Ledger? They have been in the past, but not sure if they have been this year. The district has regularly scheduled accountability meetings.

11.3 Distribute parent survey

See attached packet. This will be opened on December 3<sup>rd</sup>. Information will be posted in the Ledger. The link to the survey will be in the Ledger and also on our website.

12.0 **Financials**

12.1 Quarterly Treasurer Checklist Report for July-Sep 2007 (GP#5,#5)

Tabled until next month.

12.2 Monthly budget report.

See attached report. The PPOR is a little low because from July to October the district pays based on last year's PPOR. It will be reconciled in November. This is the same with the admin costs. Other than what we have spent on textbooks, we are in line with what we have budgeted.

A motion was made to approve the monthly budget report by Dir. Campbell and seconded by Dir. Craley. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Malerich – aye, Dir. Craley - aye. Motion carried, 4-0.

13.0 **Nov. 13<sup>th</sup> Mill Levy Meeting synopsis/discussion**

Last night the district board met to talk about the mill levy. Paid employees cannot campaign for the mill levy on school hours. They cannot promote or oppose the mill levy. They can answer questions, but not editorialize. They can campaign after hours. Anyone who is not paid out tax dollars can campaign at any time. There will be a meeting with Dr. Neel to talk about a specific amount/percentage that they will give us. Mrs. Hannigan and Helen think we need to figure out what percentage of students we have from the district and ask for that percentage from the mill levy. Dr. Neel stated that Legacy Academy can submit our own wish list. Mr. Imperial stated that it needs to be in writing. It needs to be in legal language on the ballot. Dir. Bleich says this is not the case – it does not have to list the specific language on the ballot. The major things will be teacher salaries, technology, and programs.

Greg wants to know about our relationship with the C-1 district. Are we a part of the district? Yes, we are. There are some differences. Come and see Helen sometime.

Will we get these taxes every year? We need it in writing as an addendum to our charter.

Mr. Imperial wants to know if we can work with the Wild Pointe residents to help build the high school. Dir. Bleich has spoken to Karl about this and he does not think it will happen.

14.0 **Old Action Items**

14.1 **Krystal:**

Ask Starla to post the FRC committee chair in the Ledger on Oct. 15<sup>th</sup>. This was done.

Ask Starla to post the FPC committee chair in the Ledger on Oct. 22<sup>nd</sup>. This will be done once she gets the FPC charge to post in the Ledger – it will be posted on November 19<sup>th</sup>.

14.2 **Dir. Craley:**

Speak with Laura Cornejo about chairing the FPC. This was done

15.0 **New Action Items**

15.1 **Krystal**

Have Starla post the FPC committee chair in the Ledger on November 19<sup>th</sup>.

Have Starla put in the Ledger that the survey is coming. Mrs. McFarland will write it up and the link will be posted in the Ledger and on the website by December 3<sup>rd</sup>.

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**15.2 Dir. Bleich**

Work with Anne to contact our lawyer, Barry, about issues with the roof.

**15.3 Helen**

Talk to PTO about getting reports

**16.0 Guest Comments (2 minutes each)**

Greg Schondel wants to know why we do not have a Fall Break or observe Veteran's Day? Why are we getting the day before Thanksgiving off? We are following a typical schedule for schools – our calendar is aligned with the C-1 district.

The flag is up a lot at night. We need to fix that. Helen was just having this discussion today. If the flag gets old or torn, give it to the Boy Scouts.

**17.0 Board Self Review (GP #3-4)**

See attached copy. Most of the items were 3's.

**18.0 Executive Session**

**18.1 Contract Negotiation for Facilities**

A motion was made to move into executive session by Dir. Campbell and seconded by Dir. Craley.

Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Malerich, Dir. Craley - aye. Motion carried, 4-0.

Moved to executive session at 8:37 p.m.

**Recess at 8:37 p.m.**

**Reconvene at 8:48 p.m.**

A motion was made to move out of executive session by Dir. Craley and seconded by Dir. Campbell.

Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Malerich, Dir. Craley - aye. Motion carried, 4-0.

Moved out of executive session at 9:27 p.m.

**18.2 Student Discipline Issue**

A motion was made to move out of executive session by Dir. Campbell and seconded by Dir. Craley.

Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Malerich, Dir. Craley - aye. Motion carried, 4-0.

Moved into executive session at 9:27 p.m.

**19.0 Adjourn:**

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Secretary Legacy Academy

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Date Approved