

Legacy Academy Board Meeting Minutes
Legacy Academy Library
Tuesday September 11th, 2007. Time: 6:30 p.m.

- 1.0 **Call to order:** 6:32 p.m.
- 2.0 **Pledge of Allegiance**
- 3.0 **Roll Call: Director Bleich, Director Campbell, Director Malerich (excused), Director Walter, Director Craley, Principal Hannigan, Vice-Principal Kroeker; Office Manager Sneed (excused).**
- 4.0 **Approval of Agenda/Additions/Deletions for Tuesday September 11th, 2007**

Quarterly checklist 10.3 can be removed, as it was in there twice.

A motion was made to approve the agenda with the above changes by Dir. Craley and seconded by Dir. Campbell. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Walter - aye, Dir. Craley - aye. Motion carried, 4-0.
- 5.0 **Approval of Minutes for Meeting of Tuesday August 14th, 2007**

A motion was made to approve the minutes by Dir. Campbell and seconded by Dir. Walter. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Walter -aye, Dir. Craley - aye. Motion carried, 4-0.
- 6.0 **Guest Comments (2 minutes each)**

Cathryn Reiber has concerns about access to the school from the neighborhood. She would like to see a sidewalk put in. Dir. Bleich has not heard of anyone else asking for this, but we have been asking the Homeowners to put an access road in there. He thinks a sidewalk may be a possibility but it may need to come from the Homeowners Association. She would like the school and the community to come together. Jeanette Hooper wanted to know who was responsible for the berm. Karl Nyquist was the one who donated all the time and labor for the parking lot. The school's budget for this year is very tight. Dir. Bleich said we would have to check with the developer on this. Greg Schondel wants to know if the berm needs to be taken away. Would this create a watershed issue? Jeannette Hooper wants to know if the silt fence can be removed. Katherine stated that the pedestrian access has been taken away. He is not sure how much it would cost to build this. The Homeowners Association is in conversation with Karl Nyquist. Dir. Bleich can talk to Karl about this. Dir. Bleich has not heard back from Karl about the earlier letter he sent to him. Principal Hannigan said that extending the sidewalk through the mud can be a volunteer list – perhaps put in some paving stones or stepping stones or put rocks there. Volunteers may be able to remove the berm (unless it is there to hold water back) to extend the sidewalk. We could put this in the Ledger that there is extra dirt for parents to have once we get the clearance to take it away. There might be an issue of trash pick-up of we extend the sidewalk in front of the dumpsters,

Kim Gibbs wants to know if Matt can walk to her work after cross-country practice. Principal Hannigan would like a note from Kim stating that is her request.
- 7.0 **Athletic/Activities Director Items**
 - 7.1 **Athletic Booster Club report**

Started in March. Greg Schondel is the public relations representative. They are opening up a bank account. They are working with the PTO on the Bull Drop. They are having a float in the EHS Homecoming Parade. They are approved as a non-profit organization.
 - 7.2 **Pass resolution accepting CHSAA (Colorado High School Activities Association) Constitution and By-Laws as minimum standards for conducting interscholastic program.**

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This will need to be done by October. See attached packet. The CHSAA membership would be for the 2008-2009 school year. We are currently an associate member of the Black Forest League this year. He will have an actual application for this at the October meeting.

We have about 60 Middle School students participating in sports this year. A lot of activities are happening. High School volleyball had to be cancelled, but the boys cross country is going well.

8.0 **Carpool Update**

Nothing too specific to report here. It is starting to calm down a bit now. We are getting the majority of students out of here in about twenty minutes. Principal Hannigan has been spending time in the elementary wing making sure the students are listening for their numbers.

9.0 **LA Principals report**

9.1 Items Principal feels need to be brought to Boards Attention.

She and Mrs. McFarland have been looking at the school goals from last year and have made some adjustments for this year. They are due to the district by October 1st. See attached packet of goals.

Last year our reading goal was a 5% increase. This was probably a bit too aggressive. We gained 1% point. We did make a 9 point increase in the poetry standard. We would like to gain 1% more for next year. We are at a 79% overall in reading. We sent several teachers to a conference that will help teachers differentiate instruction and progress monitor students who are struggling with reading. All students are tested 3 times a year with DIBELS.

We wanted to improve our extended writing scores. We improved from a 35% to a 50%. We would like to make it to the 55% by next year. We would like to do a better job of monitoring progress across the board.

We took a 6% decrease in math. Standard three – the problem solving piece was the lowest. We would like to see a 5% increase in math next year, esp. focusing on problem solving. We are working with differentiating instruction in math and focusing more on problem solving skills, not just computation. Saxon is weak in the problem solving area and in writing about math and explaining the processes that happen when they are solving a problem. We need to supplement this. We are meeting with the teachers to talk about this and are looking at other programs to supplement our current curriculum. The solution is not to skip them forward or have them skip books. We need to find ways to go deeper and to challenge our higher performing students.

Science – we made an improvement in Science in Standard one (scientific method). We went from 45% to 55%. We worked on this by having a school wide Science Fair last year. We would like standard one to get to the 60%. The first Science Fair meeting is this Thursday.

We need to work on how to monitor the progress of these goals throughout the year. Dir. Bleich wanted to know more about the DIBELS training. We had one teacher per grade level go. Principal Hannigan would like to add the Oregon Training piece to this. It costs \$1 per student to pay for this.

Sandy Stanley went to the training and she has passed the information on to her teaching partner. She believes all the teachers who went are sharing this information with others.

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Dir. Bleich wants to know about the math training. Can more teachers go? There is another one coming up in October that Principal Hannigan would like to see teachers go to. The teachers who went will be sharing ideas and strategies with the rest of the staff. A motion was made to approve the Student Achievement Plan Dir. Campbell and seconded by Dir. Craley. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Walter -aye, Dir. Craley - aye. Motion carried, 4-0.

- 9.2 Approve Administrator Emergency Successors (EL#6)
See attached memo.

- 9.3 Letters of Agreement/Contract Approvals

Principal Hannigan has two contracts that have been changed. Matt Swanson has taken on more responsibility with the discipline issue and a stipend has been added to his contract.

Kari Walters had a class taken away from her due to personal issues and her pay was adjusted accordingly.

A motion was made to approve the contracts by Dir. Craley and seconded by Dir. Walter. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Walter -aye, Dir. Craley - aye. Motion carried, 4-0

10.0 Financials

- 10.1 Approval of Financials
See attached packet.

A motion was made to accept the financials by Dir. Campbell and seconded by Dir. Walter. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Walter, Dir. Craley - aye. Motion carried, 4-0.

- 10.2 Quarterly Treasurer Checklist

Dir. Walter presented this for the fourth quarter. Everything has been done according to the bylaws. We have no outstanding accounts. The budget is real tight this year.

Everything checked out fine.
See attached checklist.

11.0 Appointment of Building Corporation Directors

This is to appoint directors to set up a corporation that was not part of the school in order to get our building built. Three of these need to be Directors from the school board. Dir. Bleich will be one, Dir. Campbell, and Dir. Walter will be the others. Dir. Bleich asked if there were any volunteers from the audience. There needs to be one meeting per year. Cathryn Reiber volunteered. This will be tabled until next year.

12.0 Arrange governance & Ends determination education (GP#2, #3)

- 12.1 Schedule presentations by groups who have asked to present to Board (None Received as of yet).

13.0 Appoint Board Driven Committee Chairs

- 13.1 BAAC (Mrs. McFarland)

- 13.2 Scholarship Committee (Completed Last month – Greg Schondel)

- 13.3 Election Committee (need to ask for volunteers). This need to be put in the Legacy Ledger. Krystal will make sure Starla puts this in. Patty Bohling also requested that we put in a request for someone to chair the Fund Raising Committee (Dir. Bleich will email Krystal the original charge given to the FRC). Dir. Bleich feels that before we have a Future Planning Committee the board needs to discuss what the committee

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chairperson would do and the direction the school is headed in. What would be the charge of this committee? Is there a charge for the FRC? To raise money for the completion of the school building. Brooks wanted to know if the developer would be able to levy property tax on their residents as a Special Use Tax to help build our addition.

14.0 1st reading of Legacy Academy Bylaws proposed changes

Change to the vacancies on the board policy. The part that changed was that the interim board member would only sit on the board until the next scheduled regular election and if elected, they would serve the remainder of the term. Dir. Bleich asked Dir. Craley how she would feel about running for reelection since she is the only one this would affect. She would not mind running again. In that case, the new policy would take place right away if it was voted on.

15.0 1st reading of Legacy Academy Policy Governance proposed changes

The change has to do with the “traditional approach, being whole group, teacher directed instruction.” The change would say “traditional approach, being whole and small group, teacher direction with student exploration.” There was a suggestion from Principal Hannigan to change it to “Well trained, highly motivated staff that utilizes best teaching practices. Practices may include, but are not limited to, flexible grouping and instruction which will address a variety of learning styles and abilities.”

See attached copy.

16.0 Old Action Items

16.1 Helen

Copies of the minutes and handbook that addresses the scholarship program and get this to the board – done. See attached copy.

Follow up with Mike Munier about the company who will come in and do the inventory for us – tabled until next month.

Sign for the disabled students (Anne or Starla) - Symbol that matches the sign along with a sign that says “pick-up/drop-off” – done.

Have Anne or Starla find a sign for the area out front – one with the universal symbol for handicapped and then another sign for pick-up/drop-off – done.

16.2 Dir. Craley

Write a letter to all high school parents explaining the scholarship program and giving parents an option to waive out of this – was not done. Tabled until next month.

Meet with Greg Schondel about the scholarship committee – still needs to do this.

16.3 Krystal

Make changes about the discipline policy and make sure they are put in the Legacy Ledger – Done 8/27/07

Follow up on concerns about why the Core Virtues and Honor Roll was not in the Ledger. Work with Mrs. Hannigan on this. Starla will make sure this will be in the Ledger this year. Can send an email with a return receipt to the teachers.

17.0 New Action Items

17.1 All Board Members to consider definition of and a way to quantify “College Prep” for discussion and vote during October Board Meeting.

17.2 All board members come up with a charge for the Future Planning Committee

17.3 Dir. Campbell

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Research college entrance requirements in Colorado and will present this to the board.
Pam Decker, our college counselor, may have this information.

17.4 **Helen**

Follow up with Mike Munier about the company who will come in and do the inventory for us

17.5 **Krystal**

Make sure Starla puts in the Legacy Ledger that we need a chair for the FRC.

17.6 **Dir. Craley**

Write a letter to all high school parents explaining the scholarship program and giving parents an option to waive out of this – was not done.

Meet with Greg Schondel about the scholarship committee

17.7 **Dir. Bleich**

Speak with Karl Nyquist about putting in a sidewalk.

Email Krystal a list of the charge the FRC has and the list of things we need to raise money for.

18.0 **Guest Comments (2 minutes each)**

Jeanette Hooper wants to know if in the future we could have a freshmen orientation. Principal Hannigan has already arranged this with the College Counseling Service to make sure this happens next year. She wanted to know if the freshmen were aware that they have a class sponsor and a college counselor. Principal Hannigan mentioned that the sponsors usually stay with one class and move up the class.

Dir. Campbell wanted to know if we could add a sixth grade orientation and also one for new students.

Mr. Crofford has a couple things he wants to know about. What about alternative energy.

Could ha put together a presentation on this? Dir. Bleich would like to see a presentation on this.

He also wants to know if he can look for some contacts to see of he can get locker rooms and showers and another gym built. Dir. Bleich stated that if we put showers in, the city will raise our tap fees. This would need to be out on an agenda to talk about.

Patty Bohling wanted to know what the big issues were that the board would be focusing on this year. Dir. Bleich stated that we want to get the High School onto a college track. The high school will be the main focus this year. Dir. Walter said we need to figure out why our kids are not coming back. Why are they leaving? Dir. Bleich stated that the discussion when the high school was started the vision was to be a college prep school. The board's focus will be on getting the high school to this level. We have sent out surveys to parents to find out why students have not come back about a year and a half ago. Several parents in the audience expressed that the reason their kids are here is for a college prep education. Jeannette Hooper encouraged kids to outline their goals early. The counselor has also worked with them on this and on helping them plan out their high school and college career.

Patty Bohling wants to know about the grant money. This is the last year for that grant. Are we seeking out new grants for after this time? Dir. Bleich stated that we need to come up with more ideas for this.

Greg Schondel wants to know if the bylaws and governance policies made it on the website?
Not yet.

19.0 **Board Self Review (GP #3-4)**

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See attached copy. Most categories were rated a 3. The board is doing a good job of overseeing the vision of the school, but not getting involved in the daily running of the school.

- 20.0 **Executive Session.**
- 21.0 **Adjourn:** 8:27 p.m.

Secretary Legacy Academy

Date Approved