

Legacy Academy Board Meeting Minutes
Legacy Academy Library
Tuesday October 9th, 2007. Time: 6:30 p.m.

- 1.0 **Call to order:** 6:30 p.m.
- 2.0 **Pledge of Allegiance**
- 3.0 **Roll Call: Director Bleich, Director Campbell, Director Malerich, Director Walter, Director Craley, Principal Hannigan, Vice-Principal Kroeker; Office Manager Sneed (excused).**
- 4.0 **Approval of Agenda/Additions/Deletions for Tuesday October 9th, 2007**

Mr. Crofford would like to discuss the high school trip to Washington D.C. Add item 8.3. 25.0 is deleted as there is no need for an executive session.

A motion was made to approve the agenda with the above changes by Dir. Walter and seconded by Dir. Campbell. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Malerich – aye, Dir. Walter - aye, Dir. Craley - aye. Motion carried, 5-0.
- 5.0 **Approval of Minutes for Meeting of Tuesday September 11th, 2007**

A motion was made to approve the minutes by Dir. Campbell and seconded by Dir. Craley. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Malerich – abstain, Dir. Walter - aye, Dir. Craley - aye. Motion carried, 4-0-1.
- 6.0 **Approval of Minutes from Board Work Session September 24th, 2007**

A motion was made to approve the minutes by Dir. Craley and seconded by Dir. Walter. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Malerich – aye, Dir. Walter - aye, Dir. Craley - aye. Motion carried, 5-0.
- 7.0 **Guest Comments (2 minutes each)**

There were no guest comments at this time.
- 8.0 **Athletic/Activities Director Items**
 - 8.1 Athletic Booster Club report

Mr. Schondel reported that the Booster Club will be amending their bylaws. The Bull Drop Fundraiser is this Friday. Sales have been mediocre. PTO has stepped up to help out. The Huizengas donated their trailer for the Homecoming float. There were 32 students on the float. They received their non-profit status.
 - 8.2 CHSAA application presentation

See attached application.

Mr. Crofford feels we need to join CHSAA to make our high school more viable. We will need to have 2 or 3 teams going at the high school level. We have been voted in by the Black Forest League at the last meeting (for the Athletic Directors – the principal meeting is tomorrow and that will be the final vote). We have been an auxiliary member for the last 2-3 years. We have been following the rules for CHSAA already. This fee will be about \$1600 total. It is \$795 per year and then \$108 per sport. This should be recouped by the gate fees for the sports. A motion was made to adopt the CHSAA membership for application by Dir. Walter and seconded by Dir. Malerich. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Malerich – aye, Dir. Walter - aye, Dir. Craley - aye. Motion carried, 5-0.

We are working on getting our NCAA code. Mrs. Snow the counselor is helping with this. Matchwits fundraiser is tomorrow night. Mr. Crofford is also coordinating with the BFL for the elementary Matchwits.

A parent came to Mr. Crofford to start a running club in the spring.

Estes Park trip with the 6th graders is next week.

Student council is in charge of the highway adoption program at Mile Marker 6-8.

Elementary Talent Show is the 23rd of October.
 - 8.3 High School Washington D.C trip

Mr. Swanson and Mr. Crofford have talked about a trip to Washington D.C. for high schoolers. Mr. Swanson stated that a trip to D.C. is a great tie in to the Core Knowledge American History. This

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would also tie in with the Civics curriculum studied in 9th grade. He has talked to a teacher at Monument Academy and has put together an itinerary that would really be very educational. The cost would be \$755 per student. There would be 1 sponsor for every 3 students. It would be open to the freshmen class and possibly the sophomores this year. They are working with Helen in terms of sub pay and extra insurance and are planning fundraisers to help offset any extra costs for the school. They are looking at the first week of March. They would be gone Saturday – Thursday.

Dir. Bleich had a question about time off. How are the students going to make up the time lost? Mr. Swanson stated that they would work with other teachers to have the student still have assignments that would relate to the curriculum. Would all freshmen go? It would be open to all freshmen. They are guessing between 12 and 15 students would go.

The itinerary includes all the Monuments, Mount Vernon, the Archives, the Smithsonian Museums, etc.

Mrs. Hooper stated that her son just returned from Washington D.C. and it was a great trip for him. His teachers were able to tie in assignments with what he was seeing in D.C.

Mr. Imperial wanted to know about transportation to Mount Vernon, etc. Most of it would be on the Metro. Would maybe be able to rent vans or take a bus to Mount Vernon.

Mr. Schondel wants to know what would happen to the students who did not go. What about the assignments for those left behind? He also thinks this type of activity could have students wanting to come here and would attract the type of students we want at this school.

Mrs. Hannigan does think this would be a great opportunity but has some questions about students who would be left behind. It would be nice if all students can go.

Dir. Bleich wants to know about the 10th graders who would be invited to go. Mr. Swanson stated that only 2 sophomores want to go.

Mr. Hettinga wants to know why some are saying no. Was this because of money? Mr. Swanson will send out a more detailed letter to parents to get a better number. If it was a just a monetary thing he would hate to see a student not be able to go. Will the sponsors help pay their own way? Parents would need to probably pay their own way.

Mr. Imperial wanted to know if we would stay at the same hotel as Monument Academy? No. Mr. Swanson is looking into quotes.

Dir. Bleich stated that the budget would not be able to absorb any of this.

Mr. Schondel wants to know if we could get some corporate sponsorship for this? The Athletic Booster Club may be able to help with this.

Mrs. Hannigan wants to know if this should be for older students. Mr. Crofford thinks this trip may help some of the 8th graders stay here. We need to build our high school. The insurance will not be solidified for several more months.

Mr. Swanson wants to know if he could get a letter out to parents to get a feel for the trip? Dir. Campbell does not think a letter should go out until the trip has been approved by the board. He is worried about the insurance/liability piece. There also needs to be some thoughts about the fundraising.

The vote on this was tabled until next month.

9.0 **PTO Report**

See attached report.

10.0 **Appoint committee chairs**

10.1 Election Committee

Mrs. Trevino has put her name in and Mr. Hettinga has expressed an interest.

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A motion was made to accept Mrs. Trevino and Mr. Hettinga as the Election Committee Co-Chairs by Dir. Craley and seconded by Dir. Campbell. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Malerich – aye, Dir. Walter - aye, Dir. Craley - aye. Motion carried, 5-0.

10.2 FRC Committee? (Need to determine charge before re-establishing)

Dir. Bleich sent an email to Krystal about what was still left to raise money for. There is also a question of wanting to raise money for a security system. Mr. Gibbs was asked to do a needs assessment for the school for this. Dir. Bleich wants to know if we want to start up the FRC again? The main items are cabinets for the rooms and a security system. Krystal will make sure this gets in the Ledger for the 15th – to advertise for a chairperson for the committee.

11.0 **LA Principals report**

11.1 Treatment of Staff (EL#3)

This is going great.

11.2 Treatment of School Community (EL#2)

We are following these policies.

Principal Hannigan felt that there needs to be an open door policy between her and the staff and also with the board.

See the attached facility report from Anne.

Dir. Craley wants to know if there can be a sign on Legacy Circle stating no turn left. Dir. Bleich is not sure we can do this.

Principal Hannigan wants to know if we can paint on the logs to help mark parking spaces off.

Mrs. Hooper says that there were a lot of complaints from the HOA about the telephone poles. They don't think they look good. Dir. Malerich wanted to know why we couldn't extend the parking lot more. Dir. Bleich talked to Karl Nyquist and Karl says that there has to have room for water runoff. We would have to get an engineer to look at this. Mr. Imperial wants to know if we could put a letter in the Ledger to drive more slowly through the dirt parking lot. The dust is killing the carpool ladies.

12.0 **Review Pupil Membership Count (GP#4)**

404 is our final count. We have 428 students, but kindergartners only count as half time FTE.

13.0 **Review Questions for Staff Survey of the Administrator (GP#4,7)**

See attached survey.

A motion was made to approve the staff survey by Dir. Walter and seconded by Dir. Craley. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - abstain, Dir. Malerich – aye, Dir. Walter - aye, Dir. Craley - aye. Motion carried, 4-0-1.

14.0 **Standardized test review (GP#7, #7.a.i.3)**

This is talking about the goals that are set through the BAAC for reading, writing, math, and science. Principal Hannigan compared the goals set last year to our results on the CSAP this year. The reading goal was not met (the goal was to increase 5%; we increased 2%)

The writing goal was to go from 50% to 60% (we stayed at 50%)

The math goal was to increase by 5% (we decreased by 5%)

The science goal was to increase from 44 ½ % to 50% (this goal was met; we increased to 54.5%)

The goals set for this year are more realistic. This was due to the district by October 1st.

See attached packets.

Mr. Schondel wanted to know if there were any consequences for the district. There are no consequences on the goals set between us and the district as long as we are meeting AYP.

Recess at 7:42 p.m.

Reconvene at 7:50 p.m.

15.0 **Parent Survey overview discussion/questions (GP#7, #ai2)**

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The BAAC is in charge of this every year. They met with Principal Hannigan and realized that the survey has had an excess of 90 questions. They looked at streamlining the questions in order to get more parents to take the survey. In the past we have had all the curriculum areas on the survey. This year we are really focusing on math, so we included that on the survey and made the questions specific to math. Some of the questions were redundant and these have been combined. Some categories were combined and some were eliminated. A section on transitions was added (i.e. the transition between elementary to middle school and from middle school to high school). The questions also went off the concerns they saw from the parent survey from last year. They thought that as a way to get more involvement, parents could turn in a receipt to get 2 volunteer hours. They also decided to just include one comment section. They did talk about the staff piece. The staff is now directly under the administrator not the board, so they did not think that needed to be included. They also eliminated the section on food services. Mrs. Hannigan condensed the old surveys to compare with the new ones. They also thought we could focus on a different piece (such as math or reading) each year.

Dir. Bleich thinks that simple is better.

Dir. Campbell wants to know if there would be a possibility of having someone in the lab to help parents with the survey if they wanted to come in and take it at the school.

Mr. Hettinga wants to know if it can be better advertised. We can do emails, etc.

See attached packets.

A motion was made to approve the survey by Dir. Campbell and seconded by Dir. Walter. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Malerich – aye, Dir. Walter - aye, Dir. Craley - aye. Motion carried, 5-0.

16.0 School Accreditation Plan to District (EL#12-8)

This was turned in to the district October 1st.

17.0 Appoint Building Corp Directors (Tabled from last month)

Dir. Bleich, Dir. Campbell, Dir. Walter, Doug McFarland, and Cathryn Reiber volunteered. A motion was made to accept these volunteers as Building Corp Directors by Dir. Craley and seconded by Dir. Campbell. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Malerich – aye, Dir. Walter - aye, Dir. Craley - aye. Motion carried, 5-0.

18.0 Financials

18.1 Final Draft of Budget (GP#4)

See attached packet.

A motion was made to accept the final draft of the budget by Dir. Walter and seconded by Dir. Campbell. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Malerich – aye, Dir. Walter - aye, Dir. Craley - aye. Motion carried, 5-0.

A motion was made to allocate up to \$40, 742.01 from savings to the budget by Dir. Craley and seconded by Dir. Malerich. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Malerich – aye, Dir. Walter - aye, Dir. Craley - aye. Motion carried, 5-0.

18.2 Receive and review District administrative costs to determine if within contract limits (GP4-10)

See attached memo from the district.

18.3 Monthly budget report.

See attached packet.

19.0 2nd Reading of Legacy Academy Bylaws proposed changes

Dir. Bleich read the proposed changes. These have been posted at the school.

20.0 2nd Reading of Legacy Academy Policy Governance proposed changes

Dir. Bleich read the proposed changes. These have been posted at the school.

21.0 Old Action Items

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- 21.1 All Board Members to consider definition of and a way to quantify “College Prep” for discussion and vote during October Board Meeting.

Our requirements and vision are there. It is the little things that will keep kids here and getting the publicity out. It is also being able to find out a class that the students are interested in (such as nursing or business). We do have other teachers who are willing to pursue teaching AP classes. The pieces seem to be there, we just need to put them together and grow into this. Dir. Campbell feels like Mrs. Hannigan is doing a phenomenal job moving the school in the correct direction. What AP classes are we looking at? Possibly an AP Chemistry, an AP Calculus, and maybe an AP English class. This may not be able to be offered all at once by next year. We need to start talking to the sophomores about AP classes now. The goal and hope would be to start with one in each area.

Our requirements are above the CCHE requirements and most other high schools.

Our mission statement is good.

Dir. Craley wants to know if we are rewriting the mission statement. What was the point?

Dir. Bleich thinks our mission and vision is good, we just need to make sure we are advancing toward that goal.

Dir. Malerich thinks maybe we need to do more to advertise what we are offering.

Dir. Bleich thinks that we do need to advertise more.

Dir. Campbell thinks our mission is in place and is where we want to go. What are we looking at? A target growth for our high school?

Dir. Walter thinks we need to continue to build on to what we have already have. What do we need to change? How can we get more students in?

Mike Hettinga thinks the board needs to communicate to the parents that they are working on this and that they have a vision in mind. What about a town meeting for parents to let them know what is going on? The board needs to communicate this to the parents.

Jeannette Hooper stated that Mrs. Hannigan has a meeting with the freshmen. We need to communicate this to them as well. There is a tentative meeting set up for October 29th. This will be for freshmen students and parents.

Mike Hettinga thinks this should be done for 8th graders and their parents as well.

Brooks wants to know about the online AP classes. Can we do this without having AP content area experts on staff? We can, but it would be better to have a qualified teacher teaching them. The online classes do have qualified teachers online. We do not have to have the matching teachers here in house – they would be online.

We would try and do it in house first and then go to online classes.

Principal Hannigan will contact Kiowa and find out who they are using.

Dir. Bleich feels much better and feels like we are on the right track.

Principal Hannigan feels like we need to let the elementary parents know this is coming.

Jeannette Hooper feels like parents need to know about the AP and online classes that are happening.

This could be put in the Ledger.

- 21.2 All board members come up with a charge for the Future Planning Committee

Future Planning Committee

Dir. Craley has put together a charge and has the name of the parent that volunteered (Laura Cornejo). See attached charge. This charge should be put in the Ledger and asking for a chair. Dir. Craley thinks we should contact Laura Cornejo first before we put it in the Ledger. Dir. Craley will make the phone call to ask her if she would be willing to chair the committee. This will be put in the Ledger October 22nd. Krystal will make sure this gets in the Ledger on the 22nd.

- 21.3 **Dir. Campbell**

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Research college entrance requirements in Colorado and will present this to the board. Pam Decker, our college counselor, may have this information.

He started by reading our mission statement and vision. He thought this represented a well-rounded Renaissance Man. Colleges look at three primary things: Academic GPA, courses taken, and ACT/SAT scores. The ranges of GPA and test scores are quite large depending on the level of college. The average student at an ivy-league school has taken 8 AP classes. Courses looked at are required by the CCHE. We are right on target with courses required. We are in the middle of the road. Elizabeth has an alternative high school and a large high school. Kiowa has a small college prep high school. Where is our niche? Our graduates will need to be prepared for the 22nd century. Our ideal high school will take 2-3 years to develop. It would activate compassionate, life-long learners, the ability to communicate with all different cultures, technology, etc. This looks like an IB (International Baccalaureate) program. This may be a 2 tier program. College prep depends on what college they are going to go to. College prep is an academic program that will prepare students for the college of their choice. There is a wide variety of colleges and requirements out there. If a student's plan was an ivy-league school, they would need more AP and IB classes. Will we need to have different tracks? Dir. Craley said that the number one criteria for colleges was the GPA students received in college prep classes and AP classes.

Mrs. Hooper wants to know if a child went through the high school now and did well on the ACT/SAT they could probably go to a college of their choice. She feels we should offer AP classes not IB. She has heard from some parents that the IB program is hard and a waste of time.

Mr. Schondel want to know about the 3 year process. It is a 3 year process for a school to create an IB program. It will not happen overnight. He also asked about the 8 AP classes. They would have to begin working on the AP classes as a junior. Does it take a specially qualified teacher? It is highly recommend that they go to training. Matt Swanson went this summer and it was paid for by the High School grant. Can we build a curriculum for the school based on the research Dir. Campbell has done? Yes, but we are not sure what it will look like. Can they be taken online? We can do that. That cost is absorbed by the school. What is the prohibition? How does Kiowa do this? Online classes help to increase the classes offered by the student. We do have a coordinator that watches the students, but they are expected to be very self-motivated. We do have 6 students who are taking online classes this year. Lots of high schools have moved to a block schedule – have we thought about this? We did last year, but it was too hard with the middle school and elementary school. Mrs. Hannigan had a modified block schedule that worked well in Hugo. The one content area that is hard to do this is math. Krystal mentioned that we talked about this last year but could not figure it out logistically.

Mrs. Hooper stated this could eliminate some of the crowding in the halls because they would not all be in the halls.

Mr. Gibbs wanted to know if the student would be able to pay for the AP courses themselves. Mrs. Hannigan says that the Post Secondary Options Education Act requires schools to pay for two dual credit classes – tuition only. If they take more than two per semester, the family needs to pay. The online classes are \$200. Community colleges probably charge anywhere from \$80-\$100 per credit hour.

21.4 Helen

Follow up with Mike Munier about the company who will come in and do the inventory for us. Helen was not here.

21.5 Krystal

Make sure Starla puts in the Legacy Ledger that we need a chair for the Election Committee. This was done.

21.6 Dir. Craley

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Write a letter to all high school parents explaining the scholarship program and giving parents an option to waive out of this. She is really having a struggle with this letter. She does not have a peace about it. Dir. Bleich feels the same way. Why are we doing this? We had decided to allow parents to opt out of this. Dir. Craley thinks we should do away with the scholarship program.

Meet with Greg Schondel about the scholarship committee. The administrative team has been given a letter to figure out the current liability of the scholarship program. A town meeting may be a better way to go rather than a letter.

We need to know about the legality of this issue.

Brooks want to know if anyone has qualified yet? No.

Greg Schondel wants to know if there is an insurance policy we could look into for this.

This action item will be removed.

21.7 Dir. Bleich

Speak with Karl Nyquist about putting in a sidewalk. Talked with Karl. He doesn't have a problem with the sidewalk. He will have the membership vote on this and get us the materials donated or given to us at cost. He has a student (Jeanette Hooper's son) who is interested in doing this as an Eagle Scout project. Mr. Gibbs is interested in helping with this as well.

Email Krystal a list of the charge the FRC has and the list of things we need to raise money for. Done.

22.0 New Action Items

22.1 Krystal

Ask Starla to post the FRC committee chair in the Ledger on Oct. 15th.

Ask Starla to post the FPC committee chair in the Ledger on Oct. 22nd.

22.2 Dir. Craley

Speak with Laura Cornejo about chairing the FPC.

23.0 Guest Comments (2 minutes each)

The Gibbs wanted to know how to get a Legacy Ledger. There are extra copies outside the office.

24.0 Board Self Review (GP #3-4)

Most of the scores were threes. Dir. Walter thought some of the charges for the committees were not clear, but this is moving in the right direction. Dir. Malerich and Dir. Craley feels like the board could do a little better at preparing ahead of time.

Board communicates with people regularly. Dir. Malerich feels this could be better, but we are definitely moving in the right direction.

The board shows respect to other members and the audience. Dir. Walter feels like there was tension last time, but not tonight.

Everything else was satisfactory.

25.0 Adjourn:

A motion was made to adjourn by Dir. Campbell and seconded by Dir. Walter. Roll Call Vote: Dir. Bleich-aye, Dir. Campbell - aye, Dir. Malerich – aye, Dir. Walter - aye, Dir. Craley - aye. Motion carried, 5-0.

Meeting adjourned at 9:26 p.m.