



Sample School Advisory System

Risk	Suggested Actions
<p style="text-align: center;">SEVERE <i>(Red)</i></p>	<ul style="list-style-type: none"> ▶ Follow local and/or federal government instructions (listen to radio/TV) ▶ Activate crisis plan ▶ Restrict school access to essential personnel ▶ Cancel outside activities and field trips ▶ Provide mental health services to anxious students and staff
<p style="text-align: center;">HIGH <i>(Orange)</i></p>	<ul style="list-style-type: none"> ▶ Assign staff to monitor entrances at all times ▶ Assess facility security measures ▶ Update parents on preparedness efforts ▶ Update media on preparedness efforts ▶ Address student fears concerning possible terrorist attacks ▶ Place school and district crisis response teams on standby alert status
<p style="text-align: center;">ELEVATED <i>(Yellow)</i></p>	<ul style="list-style-type: none"> ▶ Inspect school buildings and grounds for suspicious activities ▶ Assess increased risk with public safety officials ▶ Review crisis response plans with school staff ▶ Test alternative communication capabilities
<p style="text-align: center;">GUARDED <i>(Blue)</i></p>	<ul style="list-style-type: none"> ▶ Review and upgrade security measures ▶ Review emergency communication plan ▶ Inventory, test, and repair communication equipment ▶ Inventory and restock emergency supplies ▶ Conduct crisis training and drills
<p style="text-align: center;">LOW <i>(Green)</i></p>	<ul style="list-style-type: none"> ▶ Assess and update crisis plans and procedures ▶ Discuss updates to school and local crisis plans with emergency responders ▶ Review duties and responsibilities of crisis team members ▶ Provide CPR and first aid training for staff ▶ Conduct 100% visitor ID check